



SELF STUDY REPORT
FOR
2nd CYCLE OF ACCREDITATION

**JANATA SHIKSHAN SANSTHA'S SMT. CHANDRAKALA
KISHORILAL GOYAL ARTS AND COMMERCE COLLEGE,
DAPODI, PUNE**

**ST WORKSHOP ROAD, DAPODI, PUNE-12
411012**

www.ckgoyalcollege.ac.in

Submitted To
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
BANGALORE

August 2021

Executive Summary

Introduction:

Smt. Chandrakala Kishorilal Goyal College of Arts and Commerce, Dapodi, Pune 411012 was established in 1984 and ever since then it has been a leading college in the Dapodi, Bopodi, and Sanghvi areas and successfully runs under the aegis of Janata Shikshan Sanstha, Pune. The foundation stone of the Janata Shikshan Sanstha was laid by the late Dadasaheb Jagtap on 17th August 1952, taking inspiration from Hon. B. G. Jagtap. The Sanstha has been rendering educational services to the deprived students of Pune District since its existence. The Sanstha runs 2 Secondary Schools, 6 Junior Colleges, 1 Senior College, 3 Marathi Medium Primary Schools, 3 Pre-Primary Schools, 2 English Medium Pre-Primary Schools, 2 English Medium High schools, and one free library.

The college was started with 25 students and four members of the teaching and non-teaching staff. The college is situated in a campus area of 1.5 acres (6070.28 sq.meters.) land and the built-up area is 1517.57 sq. meters. located urban area of Pune Municipal Corporation Jurisdiction. In the course of its glorious journey of over 37 years, the college has achieved many prestigious awards and recognitions. The College has been catering to the educational and cultural needs of the society since its inception with a motto of “बलविद्यामुपास्व” and realizes the importance of need-based regional, national and global level studies.

The college works based on following mission, vision, objectives, and Core Values.

Vision:

1. Smt. Chandrakala Kishorilal Goyal Arts & Commerce College will be a Centre of excellence in developing global competencies through knowledge creation & admission, Character building, and Social Commitment.
2. To make quality higher education accessible to the marginalized sections of the students and to hone their skills by imbibing value-based culture and contribute to the holistic development of the students and make the college a center of excellence in higher education.
3. To create a good human being with the capabilities of accepting new challenges.
4. To turn young graduates into success-oriented entrepreneurs.

Mission:

1. The college tries to impart quality education and instill discipline among its students, fostering basic values of life and encouraging and growth of our students is our primary concern.
2. To train the students with an enhanced curriculum to brighten their job opportunities and to make them self-reliant and self-confident citizens. The College is committed to promoting education for students

coming from several walks of life.

3. We are endeavoring to equip the students with different life skills such as soft skills, communication, presentation, time management skills, and decision-making abilities to face real-life situations successfully.

OBJECTIVES:

1. To Emphasis on quality education.
2. To provide a congenial academic environment & enhance the intellectual development of the students.
3. To nurture the spirit of social responsibility in the students.
4. To provide opportunities for the overall development of the students.
5. To strengthen the value base by ingraining ethical & moral values in the students, thus creating good human beings

CORE VALUES:

1. Contributing to National Development.
2. Fostering Global Competencies among students.
3. Inculcating a Value System among Students.
4. Promoting the Use of Technology.
5. Quest for Excellence.
6. The core of teaching consists of four values dignity, truthfulness, fairness and responsibility & freedom.
7. Personal core values adventurous, authenticity, Commitment, Compassion, Concern for others, Consistency, Courage and dependability, Accountability. Honesty and Integrity.
8. Core values to the students' Service, Persistence, Achievement, Responsibility, and Kindness.

SWOC

Institutional Strength :

1. Pro-active, Dynamic, and Efficient management.
2. Janata Shikshan Sanstha having a legacy of 67 years in education and Value-based governance.
3. Grant-in aid and self-financing college.
4. College got 2F & 12 B, UGC recognition.
5. Co-educational College.
6. More than 80% of faculty members have obtained Ph. D. degrees.
7. Competent and experienced faculty members actively involved in teaching-learning and extension activities.
8. Well ventilated and spacious college building.
9. Well-equipped library with internet facility.
10. Modern Teaching aids like computers, laptops, and LCD projectors.
11. Strong extension activities through the NSS unit.
12. Examination results are consistently good.
13. Quick grievance redressal mechanism.
14. Registered Alumni Association with Charity Commissioner
15. Self-financed program MA in Marathi and M. Com.
16. Students' admissions through interview and merit as per the norms of the Government and the University.
17. Scholarship and Free-ship facilities are available to the reserved categories of the students.
18. Remedial classes for slow and advanced learners.

19. Functional and proactive IQAC

Institutional Weakness :

1. Limited range of academic programs viz, B. A. M. A. B. Com and M. Com.
2. Government restriction on appointment of teaching and non-teaching staff.
3. No provision for boys and girls hostels.
4. Limited MoUs and meager collaboration programs.
5. Poor English proficiency among the students.

Institutional Opportunity :

1. Good location of the college and easy accessibility.
2. More scope for launching UGC-recognized job-oriented courses to attract students.
3. Procure more research and general grants from UGC and other funding agencies.
4. Potential for better social outreach programs.
5. Promoting the use of ICT in the teaching-learning process.
6. Sign MoUs with industries and educational institutes.
7. Start research center in commerce and Marathi.
8. Start post-graduate programs in Economics, History, and English.

Institutional Challenge :

1. To equip students with communication and soft skill.
2. Encouraging the students for competitive examinations and higher studies.
3. Motivation for faculty for research by getting research grants from various funding agencies.
4. Employability of students of all disciplines and education programs.
5. Recruiting qualified faculty for grant-in-aid programs.
6. Production of good human resources to accept global challenges.

Criteria wise Summary

Curricular Aspects :

The College is affiliated with Savitribai Phule Pune University, Pune. The college offers co-education in Arts, and Commerce streams at the Undergraduate and postgraduate levels. The curricula of all the programs are designed, developed, updated, and revised periodically by the University to suit the needs of the students for making them relevant to the job market. A college is especially a teaching unit that entirely depends on the university, for legitimizing its academic and administrative processes. The college has an insignificant role in curriculum designing and development. The college adopts the curriculum overview provided by the university and operationalizes the curriculum within the overall framework provided, in its way depending on its resource potential, goals, vision, mission and concern, and so on. The college offers B.A. program in Marathi, Economics, History, Geography, and English and M. A. in Marathi whereas B. Com. in Costs and Works Accounting and Marketing Management and M. Com in Advanced Cost Accounting. The teachers of the college actively participate in the syllabi restructuring workshops organized by the University. The college ensures through the curriculum the various cross-cutting issues such as gender-sensitization, environment, and sustainability, human values, professional ethics. The students are sensitized towards these issues through various co-curriculum and extra-curricular activities. The college collects feedback on curriculum, teaching-learning process, and infrastructural facilities from the stakeholders. The analyzed

feedback and action taken reports are displayed on the college website and discussed in the parents-teachers meeting.

Teaching-learning and Evaluation :

The college follows a transparent, well-administered mechanism, admission process laid down by the Government and University. The college adopts possible measures to ensure fairness and transparency in the admission process and admits students as per the seats earmarked for the reserved category. The students are identified as slow learners and advanced learners based on their performance at the previous qualifying examination. The college assesses the learning levels of the students at the time of admission and organizes lecture series and interaction sessions for advanced and slow learners. The college plans teaching-learning and evaluation process following the academic calendar prepared with the tune of the academic calendar published university. The college adopts student-centric teaching methods such as the use of interviews, focused group discussions, debates, projects, presentations, experiments, practicum, and application of ICT resources, experiential learning, participative learning, and problem-solving methodologies for enhancing learning experiences. The college has 16 qualified and experienced faculty members of which six are Ph.D. degree holders. The college follows Continuous Internal Evaluation as per the guideline laid down by the university. The college follows the Grievances mechanism related to examinations. The IQAC ensures a feedback system, regularity in the conduct of examinations, and declaration of results as well as the regulatory mechanisms for prompt action on possible errors. Program outcomes (PO), program-specific outcomes (PSO), and course outcomes (CO) for each course and program are evaluated by the teachers and regularly discuss with the students.

Research, Innovations and Extension :

The teachers are empowered to take up research activities and utilizing the existing facilities available in the college. The college has constituted a Research Committee to promote research culture among the teachers and students. The committee encourages the teachers to undertake minor and major research projects useful to society. The teachers are motivated to participate in the conferences, seminars, and workshops organized by the educational institutions. The teachers have published the research articles in approved journals, research papers in conference proceedings, and books with ISBN. The college has established the MoUs, linkages, and collaborations with national academic and research institutes. The college encourages and motivates the students to participate in co-curricular activities like debate competitions, cultural competitions, and poster presentations. Extension activities are the aspect of education that emphasizes community services. These are often integrated with curricula as extended opportunities, intended to help, serve, reflect and learn. Extension Activities are organized in the college through the NSS unit to sensitize the students for social issues. The NSS unit organizes seven days special winter camp program every year in the adopted Village. The college maintains closer contact with the work field through NGOs and GOs. Some of the programs conducted by the NSS unit, with NGO's and GO's areas like swaccha Bharath Abhiyan, health awareness, gender issues, women empowerment, environmental awareness programs, awareness programs on saving the girl child, tree plantation, blood donation, girls safety, traffic awareness, yoga and social and civil responsibility are arranged.

Infrastructure and Learning Resources :

The college has an adequate infrastructure facility for the effective and efficient conduct of the educational programs. The growth of infrastructure has to keep pace with the academic developments of the college. The other supportive facilities on the campus are developed to contribute to the effective ambiance for curricular, extracurricular, and administrative activities. The college has a campus area of 1.5 acres of land and a built-up area of 1517.57 sq. meters with classrooms, common rooms for boys and girls, auditorium, seminar hall, principal cabin, staff room, administrative block, examination control room, and adequate washrooms. The library has an adequate number of references and textbooks, relevant subjects periodicals and journals,

Marathi, Hindi, and English newspapers, Book bank, and other learning materials and technology-aided learning mechanisms which enable the students to acquire information, knowledge, and skills required for their study programs. The ICT facilities like LCDs, Laptops, 20 Computers and Wi-Fi, and an internet connection of 20 Mbps are made available to cater to the needs of faculty and students. The sports department has multi-gym and multipurpose ground. A provision of expenditure in the budget is made annually for maintenance and replenishment of physical facilities which are made available continually. The building along with classrooms and library are always kept clean. The equipment, building, and other fittings and fixtures are maintained through the outsourcing agencies. The college has tie-up with an agency for maintenance of computers and peripherals. Uninterrupted electricity supply is ensured on the campus with the help of inverters and UPS systems.

Student Support and Progression :

The students are supported by well-established student support mechanisms. The college prospectus is given at the time of admission, which contains programs, courses, and other facilities available. The college helps the scheduled caste, scheduled tribe, and other backward class students to obtain scholarships and free ships from the Government. 458 students have been benefited from scholarships and free-ship provided by Government during the last five years. The college has a transparent mechanism for timely redressal of student grievances including Sexual harassment and ragging cases. The college has an active Anti-ragging committee, Student grievance redressal committee, and Women's grievance redressal committee. No single case of ragging found in the last five years. The students are supported to overcome learning difficulties through remedial classes. Individual attention is given to each student through the Mentor-Mentee System. As per the guidelines of the Government and university the facilities are provided to differently-abled students. The students have the opportunity of publishing their articles, stories, poems, and artwork in magazines published by the college annually. The Placement Cell of the college is quite active and helps the students with their placement. The student's progression to higher education is good in a number. The college has well qualified and Shiv Chhatrapati award recipient Director of Physical Education under her able guidance the students have participated in university, state, and national sports events on regular basis. The college encourages the students to participate in various cultural events organized at the college and the university level. The college is supported by a registered, active and strong Alumni Association, which adopts students and takes care of their education. The quantum of the contribution of alumni is more than one lakh in kinds of goods and materials in the last five years. Karmaveer Bhaurao Patil Earn and Learn Scheme has been successfully implemented in the college. Many students were benefited from the financial assistance provided by the college in association with Savitribai Phule Pune University. The students are given representation in official bodies like IQAC, Student Welfare, sports, cultural and NSS committees, library advisory Committee, and Ragging Prevention committees.

Governance, Leadership and Management :

The college is governed by Janata Shikshan Sanstha, Pune the governance of the college is based on Government and University regulations. Governing Council and College Development Committee (CDC) are the apex bodies that govern the academic and administrative processes of the college. The Principal holds the position of "The Secretary and Convener" of CDC. All the academic and administrative decisions, action plans for their implementation, and division of work with roles and responsibilities are devised by the Principal. The college adopts a participatory management policy and appoints several committees for the smooth conduct of the regular academic routine of the college. The main objective of the committee is to oversee the academic affairs, formulates the guidelines, rules, and regulations, and make recommendations to the principal. The operational autonomy was given to the chairperson and members of the committee for the strategic development of the college and the deployment of plans and practices. The teachers enjoy liberty and freehand at work as they coordinate the concerned activity from scratch to finish in consultation with the Principal. Continual efforts are made by the college to upgrade the professional competence of the teachers by organizing meetings, lectures, training, workshop, and seminar at the college. Recruitments at the college are in adherence to the government, UGC, and SPPU norms. Appraisals on yearly basis are done to evaluate the performance of the teachers and appropriate transparent measures are taken. The college receives salary

grants from the Government on regular basis and Resource Mobilization Policy is just, fair and equitable. Quality culture in the college was built right from the beginning through a participative approach.

Institutional Values and Best Practices :

The college promotes the practice of value education to create awareness about the history, cultural heritage, constitutional rights, national integration, communal harmony, and spiritual growth Moral spiritual to develop the students into socially accountable citizens. The college works tirelessly to inculcate social and national values in the students. The college organizes programs, activities, and events of social and national importance like promotional of universal values, righteous conduct, national values, human values, national integration, and social cohesion. The college has a well-defined code of conduct for students and teaching staff and maintains complete transparency in its academic and administrative functions. The College focuses on the education and development of the socially and financially weaker sections of society. The college has made efforts to make the campus eco-friendly practices such as paperless office, environment audit, plastic-free campus, no vehicle day, paper bag making competition, self-protection training for girls, program on women health and hygiene, Women Laws and Rights, Be Bold for Change, promotes values of gender equality. Effective measures have been taken to ensure the safety and security of the students at the college campus. Provisions such as CCTV surveillance security guard, anti-ragging committee, women grievance redressal committee are made to ensure safety and security. Community extension programs are regularly organized to address the local issues the activities like Dengue and Swine Flu awareness camp, financial literacy awareness camp, nutritional counseling in the slum area, help deserving students and Recognizing meritorious students,

Profile

BASIC INFORMATION

Name and Address of the College	
Name	JANATA SHIKSHAN SANSTHA'S SMT. CHANDRAKALA KISHORILAL GOYAL ARTS AND COMMERCE COLLEGE, DAPODI, PUNE
Address	ST WORKSHOP ROAD, DAPODI, PUNE-12
City	Pimpri Chinchwad
State	Maharashtra
Pin	411012
Website	www.ckgoyalcollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email

Principal(in-charge)	Suryawanshi Subhash Masanapa	020-27144494	9850374837	020-	ckgoyalcollege@gmail.com
IQAC / CIQA coordinator	Kalbhor Swati Vikas	020-	9881190261	020-	swatikalbhor@gmail.com

Status of the Institution

Institution Status

Private , Grant-in-aid and Self Financing

Type of Institution

By Gender

Co-education

By Shift

Regular

Recognized Minority institution

If it is a recognized minority institution

No

Establishment Details

Date of establishment of the college

01-06-1986

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State

University name

Document

Maharashtra

Savitribai Phule Pune University

[View Document](#)**Details of UGC recognition**

Under Section

Date

View Document

2f of UGC

06-05-2001

[View Document](#)

12B of UGC

06-05-2001

[View Document](#)**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**Statutory
Regulatory
AuthorityRecognition/Approval details
Institution/Department
programmeDay,Month and
year(dd-mm-
yyyy)Validity
in
months

Remarks

No contents

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?		No		
Recognitions				
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?		No		
Is the College recognized for its performance by any other governmental agency?		No		
Location and Area of Campus				
Campus Type	Address	Location *	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	ST WORKSHOP ROAD,DAPODI,PUNE-12	Urban	1.5	1200

ACADEMIC INFORMATION

Details of Programs Offered by the College (Give Data for Current Academic year)						
Program Level	Name of Program/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Marathi English Economics History Geography	36	HSC PASSED	Marathi	240	111
UG	BA,Marathi English Economics History Geography	36	HSC PASSED	Marathi	240	116
PG	MA,Marathi	24	GRADUATE	Marathi	60	13
PG	MCom,Advanced Accounting And Business Laws	24	GRADUATE	Marathi	60	19

Position Details of Faculty & Staff in the College												
Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	4				3				11			
Recruited	3	1	0	4	1	2	0	3	8	1	0	9
Yet to Recruit	0				0				2			
Sanctioned by the	0				0				0			

Management/Society or Other Authorized Bodies												
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff

	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				10
Recruited	3	4	0	7
Yet to Recruit				3
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff

	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	3	1	0	1	1	0	0	0	0	6
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	1	0	8	1	0	10

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year						
Program		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	368	0	0	0	368
	Female	256	0	0	0	256
	Others	0	0	0	0	0
PG	Male	32	0	0	0	32
	Female	24	0	0	0	24
	Others	0	0	0	0	0
Certificate / Awareness	Male	60	0	0	0	60
	Female	65	0	0	0	65
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	106	112	136	131
	Female	152	121	131	127
	Others	0	0	0	0
ST	Male	65	78	100	119
	Female	48	43	52	59
	Others	0	0	0	0
OBC	Male	63	67	48	52
	Female	63	70	50	55
	Others	0	0	0	0
General	Male	130	122	105	110
	Female	157	103	84	83

	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		784	716	706	736

Provide the Following Details

Number of Programs	Self-financed Programs offered	New Programs introduced during the last five years
	2	0

Provide the Following Details

Unit Cost of Education	Including Salary Component	Excluding Salary Component
78663.29	53491038.8	2857658.81

QIF

1. Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Answer:

Response:

The college is affiliated with Savitribai Phule Pune University (SPPU), and the curricula of all programs are designed, developed, and revised by the university periodically to suit the needs of the industry and society. The college ensures effective curriculum delivery through a well-planned documented process in the following ways:

Academic Calendar:

For proper planning and effective implementation of academic activities of the college, the academic calendar is prepared before the commencement of the academic year in tune with the academic calendar prepared and published by the Savitribai Phule Pune University. The academic calendar includes commencement and conclusion dates of each term, holidays, workshops, seminars, conferences, guest lectures, study tours, special day's celebrations, activities of NSS, NCC, cultural, internal examinations, term-end examination, semester-end examinations, practical, annual examinations and sports activities.

Time Table:

A timetable is a necessary tool for the efficient working of the college. It is a mirror that reflects the entire education program of the college. It is the timetable that supplies the framework within which the work of

the college proceeds. It is the instrument through which the purpose of the college is to function. The values of the timetable are enumerated as follows. The timetable committee designs the time tables like the consolidated timetable for the whole college, class timetable, teacher's timetable, vacant period timetable, co-curricular activities timetable, and home assignment timetable. The heads of departments allot workload among their colleagues. In turn, the teacher prepares teaching plans and also maintains students' records, assignments and seminars, internal assessment and evaluation, remedial and advanced coaching, field visits, and project study.

Work diary:

A work diary is maintained by each teacher which is a personal record of individual timetables, class details, student performance and achievements, internal examination undertaken, remedial and advanced coaching given, assignments conducted, invigilation, internal marks, practical records, project work, and practical undertaken. The concerned head of the checks work diary periodically and the principal by the end of every month.

Teaching Plan:

The teaching plan is prepared by each teacher. The implementation of the teaching plan is supervised by the concerned Head of the department periodically.

Staff Common Meeting:

The Head of the Departments discusses with the principal in the staff common meeting about the progress of the teaching-learning and evaluation, the performance of the students, and new teaching-learning strategies used in the department.

Monitoring by IQAC:

The IQAC monitors the overall process through the collection of feedback from stakeholders and evaluates the departmental level activities during its meetings.

Cross-Cutting Issues:

The college integrates cross-cutting issues such as Gender, Environment and Sustainability, Human Values, and Professional Ethics into the curriculum.

Institutional support:

The teachers are encouraged to attend workshops, seminars, orientation courses, and refresher courses. ICT-enabled facilities are provided for effective teaching & learning process. The new books are added to the library regularly to meet the needs of the curriculum.

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Answer:

Response:

The university has adopted major reform in the evaluation system by introducing the "85 Pattern Non-Semester and Credit-based Choice system to the UG and PG programs, The college has adopted the same in the following order.

Sr. No.	Name of the Class	Year of Introduction	Year of CBCS introduction
1	First year B. A. & B. Com.	1985-86	2019-20

2	Second year B. A. & B. Com.	1986-87	2020-21
3	Third year B. A. & B. Com.	1987-88	2021-22
4	First year M. A. & M. Com	1985-86	2015-16
5	Second year M. A. & M. Com.	1986-87	2016-17

The details of the examinations conducted in the college are given below.

Sr. No.	Name of Examination	When it conducts	Duration of examination	Maximum Marks	Who Sets Question Papers	Assessment of Answer-books
1	Term End Examination	At the end of the first term	Two Hours	60 marks and converted into 20 marks	By the University	By the subject teacher
2	Annual Examination	At the end second term	Three Hours	80 marks	By the University	Examiners panel approved by the university
3	Semester Examination	At the end of each term	Three Hours		By the university	Examiners panel approved by the university

The principal is responsible for the smooth conduct of these Examinations. He ensures that the examinations are held as per the program fixed by the university, an adequate number of senior and junior supervisors and other staff are appointed as per university rules. Continuous Internal Evaluation is done based on assignments, tutorials, mid-term examination, and pre-university examination for each subject in each semester as prescribed by the SPPU. Internal assessment marks are awarded based on the performance of the students, marks obtained in assignments, regularity of attendance, participation in different activities, seminars, workshops, sports, competitions, and other efforts taken by the students to improve their performance. The SPPU introduced the semester pattern and choice-based credit system from the academic year 2019-20. Due to this CIE pattern, the college has introduced a new examination pattern for F. Y. B. A. & B. Com classes as prescribed by the SPPU. For S. Y. / T. Y. B. A & B. Com classes annual examination pattern is implemented it is called 80-20 pattern. It includes 20% marks for internal evaluation and 80% marks for the university written examination. The students are also assessed based on seminars, assignments, practical tests, and projects. The college has developed an excellent work culture and has a team of dedicated faculty members.

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Answer: C. Any 2 of the above

File Description	Document
Institutional data in prescribed format	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Answer: 75

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Answer: 3

File Description	Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Answer: 25

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	5	5	05

File Description	Document
List of Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Answer: 17.29

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
---------	---------	---------	---------	---------

125 125 125 125 125

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Answer:

The curriculum of all the courses and programs are effectively integrated cross-cutting issues relevant to gender, environment and sustainability, human values, and professional ethics and leads to a strong value-based holistic development of the students. The college organizes various activities through NSS, NCC, and SDO during the academic year as part of the curriculum.

1. Gender Sensitivity:

Gender-related courses are an integral component of various programs. The students are sensitized and encouraged to work towards gender equity from a cross-cultural perspective. Free counseling services are provided through NSS. Gender sensitization activities are organized in the slum areas of college vicinity that include, women empowerment, human rights, gender justice, Beti Bachhav Beti Padhao, and save the girl child. The college annually organizes seminars, conferences, guest lectures, exhibitions, rallies, and literary activities that help in gender sensitization.

2. Environment and Sustainability:

A compulsory core course on Environment studies is introduced at Second Year B. A, & B. Com classes. The students are prepared to field visit reports under the guidance of their teachers. The field report includes primary and secondary information about the case study, geographical location, and atmosphere, renewable energy, environmental pollution, agriculture, education, and healthcare. Locational issues, and his/ her observations and suggestions. Environment Day, Earth Day, and Water Day are annually celebrated through the NSS and NCC units of the college.

3. Human Values and Professional Ethics:

The curriculum has the following compulsory core courses in all UG/ PG programs specially focused on the development of human values and professional ethics. The topics included in the university curricula are, Cultural Education, Scientific Methodology, General Knowledge and Current Affairs, Rural Development, Agricultural Operations, Social Service, Co-curricular Activities, Disaster Management, Brotherhood of Man and Fatherhood of God, All-Round Development of Personality, Environment Consciousness and its Impact on Everyday Life, and Establishment of the casteless and classless society. The college has a Model Code of Ethics to curb various malpractices.

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Answer: 15.83

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

Answer:

2020-21 2019-20 2018-19 2017-18 2016-17
19 19 19 19 19

File Description	Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Answer: 70.44

1.3.3.1 Number of students undertaking project work/field work / internships

Answer: 479

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders

1) Students

2) Teachers

3) Employers

4) Alumni

Answer: B. Any 3 of the above

File Description	Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows:

Options:

- 1. Feedback collected, analysed and action taken and feedback available on website**
- 2. Feedback collected, analysed and action has been taken**
- 3. Feedback collected and analysed**
- 4. Feedback collected**
- 5. Feedback not collected**

Answer: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	View Document

2. Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Answer: 60.63

2.1.1.1 Number of students admitted year-wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
259	391	389	410	370

2.1.1.2 Number of sanctioned seats year wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
600	600	600	600	600

File Description	Document
Institutional data in prescribed format	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Answer: 85.39

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
192	294	285	289	208

File Description	Document
Average percentage of seats filled against seats reserved	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Answer:

Response:

The college is offering B. A. & B. Com., under-graduate programs, and M. A. & M. Com., Post-Graduate programs to the students. The majority of the students are from middle and lower-middle-class environments. In every academic program, there will be some students who can do well and learn more with comprehension capacity, retention ability, and hard-working practices. On the other hand, some students may find disadvantages in their learning process due to various personal reasons. In both these situations, the students need special attention and interventions to make their learning activity more enriching and effective. The students can be assessed to identify their learning levels by their merit in the qualifying examinations passed.

Advanced learners are motivated to strive for higher goals.

1. They are provided with additional inputs for better career planning and growth through offering special coaching for higher-level competitive examinations.
2. Helping them to participate in group discussions to develop analytical and problem-solving abilities in them and thereby to improve their presentation skills.
3. They are given special prizes and special facilities and special scholarships for making their ideas visible.

Slow learners:

1. The slow learners are not labeled as poor achievers in the class so that their motivation and their interest are not negatively affected.
2. Individual teachers help the slow learners by giving proper guidance and support to them Organize bridge classes and remedial classes for them.
3. Special attention is given to the students in the classes, who are identified as slow learners.
4. The students are given training on communication skills, personality development, time management, and motivational sessions.
5. Getting the support of the advanced learners to the slow learners in making their learning process more participatory and interesting.
6. Encouraging group learning activities and practices will be useful to slow learners.

The mentoring and facilitating efforts of the teachers and the college administrative system will be a great investment in achieving the best result and performance for the students.

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Answer: 42.5

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Answer:

Response:

The college practices a teaching methodology that focuses on imparting education through a student-centric approach. The teacher facilitates learning by allowing each student to understand at their level by ensuring their involvement in the class activities so that they can absorb and grasp information at their own pace. The courses taught in the college are defined highlighting learning objectives and outcomes as well as program objectives and outcomes. *This provides a comprehensive understanding to the students' right at the beginning of the course as to what should be the primary focus. It also helps them in self-evaluating their performance after the course.*

Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations. Audio- Visual methodology, Google Classroom, Industrial Visits, Field Work, and Projects are some of the means used by the college to boost the students' participation. The students are encouraged to reflect and analyze by eliciting responses to the subject under discussion. Discussions and debates on current issues are encouraged and the students get an opportunity to express their views. Internal assessments are planned to encourage the students to work independently

Guest lectures are organized and competitions are held to involve the students in the activities that help to exhibit and hone their talents. Credit Courses like Human Rights, Cyber Security, and Skill Development,

Sports, Extracurricular Activities like participation in NSS and NCC have been introduced to encourage the students' participation. Student representation in administration is an important initiative taken by the college. Representatives of students serve as members on committees like the IQAC, NSS, NCC, Sports, and Grievance Cell to involve them in the decision-making process and maintain transparency apart from inculcating a sense of responsibility.

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Answer:

Response:

Information Communication Technology (ICT) is an important tool recently used in the teaching-learning process. It includes Desktop and Laptop, LCD, Projector, Digital Camera, Printer, Photocopier, Scanner, Multimedia Projector, Audio, and Video Devices, Internet Connection, Microphone, social media, and Pen Drive. In the college, the classroom and seminar hall is ICT enabled with projectors installed and the campus is enabled with a high-speed Wi-Fi connection. The teachers are used various ICT enabled tools to enhance the quality of teaching-learning like:

1. Google classroom is used to manage and post course-related information- learning material, quizzes, evaluations, and assignments.
2. Google Docs and Drive for sharing assignments and distribution of study material.
3. The PPTs are enabled with animations and simulations to improve the effectiveness of the teaching-learning process.
4. The online learning environments are designed to train students in an open problem-solving activity.
5. The media lab facility is used to create video lectures and upload them on appropriate platforms for students to use as extra learning resources.
6. Digital Library Facility is available in the college library. All students and teachers access e-journals.
7. The teachers frequently use online resources such as an e-journal on J-Gate and subject presentations from National Digital Library and use them in the class.
8. The syllabus includes references to an important journal for each subject.
9. One of our seminar halls is equipped with SmartBoard.
10. Based on the need the Smart Board is used by the teachers.
11. Seminar Hall is used for various guest lectures.

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Answer: 45.33

2.3.3.1 Number of mentors

Answer: 15

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document

Circulars pertaining to assigning mentors to mentees

[View Document](#)**2.4 Teacher Profile and Quality****2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years****Answer:** 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**Answer:** 46.39**2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years****Answer:**

2020-21	2019-20	2018-19	2017-18	2016-17
6	9	8	8	9

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**Answer:** 17.5**2.4.3.1 Total experience of full-time teachers****Answer:** 280

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document

2.5 Evaluation Process and Reforms**2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode****Answer:****Response:**

The college has a transparent and robust evaluation process in terms of frequency and mode.

The university curricula are circulated to the teaching and non-teaching staff from time to time and displayed on the notice board for the information of the students. The examination committee has been constituted to coordinate the internal and external examination activities smoothly. The Examination Committee communicates internal and external examination patterns to the students well in advance.

Mechanism of Internal Examination:

Evaluation method and examination rules are published in the prospectus, displayed on the notice boards, and uploaded on the college websites.

For a better understanding of the students, the subjects' teachers give class-wise/ course-wise instructions to the students about unique features of internal and external evaluation of that courses. Term End Examination is held at the end of the first term and mark-lists are displayed on the notice boards. The students have the privilege to interact with the teacher to resolve grievances regarding the assessment. Unit Tests, Assignments Submission, Field Visit / Field Work are conducted regularly as per the schedules laid down by the university.

The method of internal assessment helps the teachers to evaluate the students more appropriately by adopting any three out of the following methods for internal assessment

1. Written examination
2. Quiz
3. Presentations
4. Projects
5. Assignments
6. Tutorials and
7. Oral examination.

Due to internal assessment, the interest of the students towards learning and attending the classes has been also increased. It has created the interest among the students to take active participation in various co-curricular and extra-curricular activities for their overall personality development. The seminar presentation improves the communication skills of the students which are very essential to face the interviews. In this way mechanism of internal assessment is transparent and robust.

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Answer:

Response:

The college follows under mentioned mechanism for Grievance Redressal in internal examination evaluation. The college has constituted Examination Committee as per the norms and guidelines are given by the Savitribai Phule Pune University. The senior-most faculty member is nominated as an examination officer who plays a pivotal role as a liaison between the university and the college. The committee puts its best efforts to resolve the internal and external examinations grievances of the students and suggesting different ways and means minimize and prevent grievances. The faculty members are guided to the students about the continuous internal evaluation process and external examination mechanism as prescribed by the university. The marks obtained by the students in the Term End Examination and internal tests are shown to the students and displayed on the notice board. The practical journals, field visit reports, home assignments/project viva-voce are evaluated by one internal examiner who is a member of the college and one external examiner who is a member of another affiliated college appointed by the University. The grievances during the theory examinations are considered and discussed in consultation with the Principal and if necessary forwarded to the university. The queries related to results, corrections in mark sheets, corrections in hall tickets, and passing certificates issued by the university are handled at the Examination and Evaluation Board of Savitribai Phule Pune University after forwarding such quires through the college examination section. The Director, Board of Examination and Evaluation, takes the final decision and communicates to the college. The students may apply for verification and revaluation or result through the Principal of the college which will be done by the university as per ordinance framed on this behalf.

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Answer:

Response:

The Savitribai Phule Pune University has established the Programme Outcomes (PO), Course Outcomes (CO) Programme specific outcomes (PSO) for each program and course which clearly states the objectives and outcomes. Program outcomes and course outcomes for all Programmes offered by the college are stated and displayed on the website and communicated to faculty members and students through the prospectus and notices. The students are motivated towards course outcomes throughout the program by the course teacher. After attainment of consensus, the same is widely propagated and publicized through various means such as display and communication through Website, Class Rooms, Notice Boards, Student Induction Programs, Meeting with employers, Parent meets, Teaching staff Meetings, Alumni Meetings, and Library Committee Meetings. While addressing the students, the Heads of Departments create awareness on POs, PSOs, and COs. The subject teacher, class guardians, mentors, Faculty In-charge, Examination Officer also inform the students and create awareness and emphasize the need to attain the outcomes. Program-specific Outcomes (PSOs) are the specific skill requirements and accomplishments to be fulfilled by the students at a micro-level. Program Outcomes (POs) are broad statements that describe the professional accomplishments of the students at the time they complete the program. Course outcomes (COs) are direct statements that describe the essential and enduring disciplinary knowledge, abilities that students should possess, and the depth of learning that is expected upon completion of a course.

The programs offered by the college are:

1. B. A., in Marathi, English, Economics History and Geography.
2. B. Com. Cost and Works Accounting and Marketing Management.
3. M. A., in Entire Marathi.
4. M. Com., in Advanced Accounting and Business Laws.

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Answer:

Response:

The B.Com. Degree Course consists of three Years. The student for the B. Com., degree course studies seven subjects in the first year and six subjects in the second and third years. The B. A. degree course consists of three years. The student studies six subjects for each year. M. A and M. Com post-graduate courses consist of two years and four semesters. Each course has a defined set of course outcomes and corresponding evaluation criteria. The course outcomes are mapped to the program outcomes which are used to provide the quantitative measurement of how well the program outcomes are achieved. The performance of the students in the examinations during the Term End, Annual, and Semester End Examinations in each course is used to compute the level of attainment of the POs and PSOs through the mapping of questions to COs to POs and PSOs. The course outcomes, program outcomes, and program-specific outcomes for all the courses in the program are prepared by the Heads of the Departments in consultation with their colleagues.

Outcomes Attainment:

Assessment methods include direct and indirect methods. The process of course outcomes assessment by the direct method is based on Term End, Annual Examinations, Semester End Examination, and Projects. Journals. Each question in all is tagged to the corresponding course outcomes and the overall attainment of that CO is based on the average mark set as a target for final attainment.

Term End and Semester End Examinations are conducted once and twice a semester respectively and each of them covers the evaluation of all the relevant course outcomes attainment. Term End and Semester End Examinations are descriptive, and a metric for assessing whether all the course outcomes are attained. The indirect assessment is done through the course end survey or result.

The attainment of each CO is computed by setting the class average mark as the target. The COs of each course is mapped to POs & PSOs with weights of 5, Excellent, 4 Very Good, 3 Good, 2 Average, 1 Weak, and 0 Failed. The value obtained for CO attainment is multiplied by 1 for Excellent 0.8 Very Good 0.7 Good, 0.6 Average 0.4 Weak 0.3 for low correlation with the PO.

All the courses which contribute to the program outcomes are identified and these courses are evaluated through the course outcomes using direct (Internal 20% weightage and External exam 80% weightage) and indirect course end survey or result assessments. The overall results from the assessments of the program outcomes are compared with the expected attainment. The program outcome is considered satisfied on the attainment of the expected level. For each course, the level of attainment of each course outcome is compared with the predefined targets, and if not attained, the course coordinator takes necessary steps for improvement. If the target criterion level is not reached, then the teachers suggest for improvement to attain the same.

2.6.3 Average pass percentage of Students during last five years

Answer: 69.53

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
01	100	70	79	94

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
01	141	116	120	186

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document

2.7 Student Satisfaction Survey**2.7.1 Online student satisfaction survey regarding teaching learning process**

Answer: 3.38

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document

3. Research, Innovations and Extension**3.1 Resource Mobilization for Research****3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)**

Answer: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of endowments / projects with details of grants	View Document

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Answer: 31.25

3.1.2.1 Number of teachers recognized as research guides

Answer: 5

File Description	Document
Institutional data in prescribed format	View Document

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Answer: 0

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
---------	---------	---------	---------	---------

0 0 0 0 0

3.1.3.2 Number of departments offering academic programmes

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	2	2	2

File Description	Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem**3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

Answer:

Response:

The college has constituted a Research Committee. The committee comprises senior faculty members from Arts and Commerce streams and sees the smooth and efficient coordination of research and development activities in the college.

Composition of the Research Committee

Sr. No.	Name of the Faculty Member	Designation
1	Dr. Vikas Pawar	Chairman
2	Dr. Subhash Suryawanshi	Member
3	Dr. Swati Kalbhor	Member
4	Dr. Somnath Dadas	Member
5	Dr. Balasaheb Mashere	Member

The aims and objectives of the Research Committee:

1. To inculcate the spirit and culture of research amongst faculty members.
2. To enhance interaction and cooperation between researchers.
3. To encourage the faculty members to undertake research projects in thrust areas in their thrust areas.
4. To promote research publications.
5. The Roles and Responsibilities of the research committee are,
6. To initiate and promote MoU with research and development organizations for collaborative research.
7. To arrange brainstorming sessions through talks by eminent personalities from the institutions for a better understanding of research methodology.
8. To support faculty for delivering talks at different events and conducting workshops, seminars, conferences, and faculty development programs.

The faculty members have provided research guidance to the students and motivated them to complete their Ph, D research work within the prescribed time limit. During the post-accreditation period, the undermentioned work was done by the faculty members of the college for the creation and transfer of knowledge.

Sr. No.	Name of the faculty	Year of	No of the	No of the	No of students
---------	---------------------	---------	-----------	-----------	----------------

	member	Recognition as Ph. D Research Guide	students registered for pursuing Ph. D.	students completed Ph. D. under the supervision	pursuing Ph. D. under the supervision
1	Dr. Vikas Pawar	2018	11	7	4
2	Dr. Somnath Dadas	2015	6	1	5
3	Dr. Swati Kalbhor	2014	8	5	3
4	Dr. Subhash Surywanshi	2018	1	0	1
5	Dr. Kishor Jagtap	2012	8	5	3
	Total		34	18	16

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Answer: 0

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Answer: 5.6

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

Answer: 28

3.3.1.2 Number of teachers recognized as guides during the last five years

Answer: 5

File Description	Document
List of PhD scholars and their details like name of the	View Document

guide , title of thesis, year of award etc
--

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Answer: 2.09

3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
05	02	11	11	07

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during last five years

Answer: 8.55

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year-wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
10	02	47	78	10

File Description	Document
List books and chapters edited volumes/ books published	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Answer:

Response:

The college organizes and participates through the NSS and NCC units in various extension and outreach activities to sensitize the students about various social issues and strengthen community participation. The NSS and NCC units take part in various initiatives like Social Awareness, Gram Surveys, Health & Hygiene, Water Management, Temple Area Cleanliness, Construction of Dam for Water Storage, One Act on Social Issues, Hypnotism Activities, Tribal Area Cleanliness Drives, Cleanliness Drives, Tree Plantation, Cultural Activities, Personality Development, Village Cleanliness Drives, Cashless Transactions, Yoga Training and Sports & Entertainment Activities, Volunteers Guidance Activity, Ganesh Festival Activities, Sadbhavana Day Celebration, Independence and Republic Day Celebrations, Rakshabandhan, Volunteers Guidance Activity, NSS Day Celebration, Swachh Bharat Abhiyan and Road Safety Awareness. The NSS unit organizes a residential seven-day camp in a nearby adopted village and several activities were carried out through NSS volunteers and villagers.

Such programs help the students to come in closer contact with the society and community in the vicinity. The programs, especially Aids Awareness, Blood Donation Camp, Road Safety Awareness, Tree Plantation, Plastic Eradication, Voters Awareness, Eradication of Superstition, Demonetization and Digital Payment, Awareness of Legal Rights, Domestic Violence help the students in their holistic development and awareness regarding their personal and societal roles and responsibilities. It is also expected that under various guidance and counseling programs the students get proper information regarding their higher education and choice of career. The students develop critical thinking and time management through participation in extension and outreach activities. These activities help the students to become good leaders, social workers, and global citizens.

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Answer: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Answer: 65

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
0	15	22	11	17

File Description	Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Answer: 32.05

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

Answer:

2020-21 2019-20 2018-19 2017-18 2016-17
0 0259 353 256 308

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Answer: 0

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

Answer:

2020-21 2019-20 2018-19 2017-18 2016-17
0 0 0 0 0

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Answer: 1

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

Answer:

2020-21 2019-20 2018-19 2017-18 2016-17
0 0 0 1 0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document

4.Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Answer:

Response

The college has adequate infrastructure facilities for teaching, co-curricular and extra-curricular activities as per the Government of Maharashtra and Savitribai Phule Pune University rules and regulations. The college has a total built-up area of 1517.57 Sq.mts.

The college has created adequate infrastructure in terms of State-of-the-art infrastructure like a library, faculty rooms, classrooms, and Seminar Halls with Audio Visual Facility. The entire premises of the college has an Internet facility with a dedicated lease line. The college has facilities like a playground, gymnasium, Xerox machines, computers, LCD Projector, Laptops, Audio-Video recording system, portable water facility, UPS facility, NSS, NCC and IQAC offices, and supportive equipment such as scanners, printers, software, and speakers. The classrooms are spacious, well ventilated, and decorated. The seating capacity of the classroom is 120 students, Well-equipped with a mounted LCD projector, blackboards, podium, and furniture and fittings. The college has one seminar hall to take care of all the programs conducted there with an Audio and Video system. The library is very spacious and well-furnished to create a pleasant environment for the students. The library committee plays a pivotal role in enhancing the student's knowledge. The library is segmented into Reference Section, Textbooks section, Journal Section, Reading Hall, and Digital section. The library has a collection of Textbooks, Reference books, General and Rare-books, Journals, e-journal, and CDs. The library uses Vriddhi software. The circulation of books is based on Bar- Code.

Sr. No.	Description	Quantity	ICT Facility
1	Classrooms	8	Yes
2	Seminar Hall	1	Yes
3	Library Reading Hall	1	Yes
4	Faculty Rooms	2	Yes
5	Examination Control Room	1	Yes
6	HODs cabins	5	Yes
7	Administrative Office	1	Yes
8	Principal Office	1	Yes
9	Girls Common Room	1	No
10	Boys Common Room	1	No
11	Student Activities Room	1	No
12	Pantry	1	No
13	Computer Lab.	1	Yes

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Answer:

Response

1. The college has sports facilities for outdoor games and indoor games like Table-Tennis, Carom, and Chess.
2. The college has a playground, sports room, and storeroom.

3. The players are provided Tracksuits, T-shirts, and TA/DA to participate in intercollegiate, intergroup, State, and National sports events.
4. Winners are felicitated with mementos, certificates, and cash prizes.
5. The college has a well-equipped gymnasium and on average 30 to 40 students use it daily. An annual budget is available for the maintenance of the gymnasium.
6. The annual budget of the college for annual sports meets is Rs.70,000/-
7. The college has one NCC wing for boys' 60 cadets and one NCC officer Captain Kishor Patil is appointed to take care of the NCC unit.
8. The NCC cadets participated in Thal Sainik Camp and training camps organized by the Directorate of General National Cadet Corps.
9. Well-equipped NCC and NSS offices with storerooms and other resources are available.
10. The college has two NSS units of 150 boys and girls volunteers.
11. The college has two separate officers for NSS, namely 1) Dr. Balasaheb Mashere and 2) Prof. Siddharth Kamble, who are appointed to take care of NSS units.
12. The students get exposure to show their courage, leadership, interpersonal skills and enhance their overall personality through the NCC and NSS units.
13. Budget sanctioned from university and NCC office for NSS/NCC is fully utilized.
14. For encouraging students towards cultural activities, the college organizes many competitions like dance, song, writing, debate, rangoli, flower decoration, poster making, and painting competitions every year at the time of social gatherings the winners are felicitated with trophies, certificates, and cash prize.
15. There is a separate budget for the annual gathering and other cultural events.
16. Instruments, with musicians and choreographer facilities, are provided to the participants.
17. The separate Greenroom facility for boys and girls for preparation of cultural events is made available.
18. Refreshment and Lunch are provided to all the participants, students, and staff for various events.
19. Winners are felicitated in the annual gathering with mementos, certificates, and cash prizes.
20. The college has a big stage of 20'X 15' (approximately) which is well equipped and is used for conducting annual functions and various cultural activities
21. Faculty members help the students and groom them for cultural activities.
22. The students who are selected to represent the college at university level, state, and national level competitions are financially supported by the college by providing them TA/ DA.
23. The students are motivated to participate and expose their talents on special occasions like Republic Day, Independence Day, Gandhi Jayanti, Swami Vivekananda Jayanti, Savitribai Phule Jayanti, Mahatma Phule Jayanti, Chhatrapati Shivaji Maharaj Jayanti, Rajarshi Chhatrapati Shahu Maharaj Jayanti, and Dr, Babasaheb Ambedkar Jayanti. Refreshments are provided to students and staff during the National festival celebration.

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Answer: 11.11

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Answer: 1

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Answer: 11.82

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
9.6	0	0	1.625	0.52483

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Answer:

Response

1. The college has a main library and a qualified librarian has been appointed.
2. There is an Open Access Catalogue for the students and faculty members.
3. The reading room is well furnished to accommodate 40 students at a time and provides a conducive environment for study.
4. The reference section is available in the library for post-graduate students and faculty members.
5. A visitor's book is maintained for the students and faculty members. They are required to sign noting the time of entry and exit.
6. New arrivals of books and journals are displayed on separate stands and racks.
7. A CCTV surveillance system is installed in the library for security and safety purposes.
8. Web OPAC (Online Public Access Catalogue) facility is made available through the software to know the bibliographical details about the collection.
9. One separate computer is made available in the main library for the OPAC facility.
10. The library subscribes to e-journals and Periodicals.
11. The issue and return of books have been activated with the software.
12. Facilities are available in the library like printer, scanner, Bar Code Printer Bar Code Scanner Photocopy Machine Internet bandwidth Mbps, and Published books of the faculty members 111.

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Answer: E. None of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e- journals during the last five years (INR in Lakhs)

Answer: 0.81

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
0.4100	0.956	0.87317	0.668	1.136

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Answer: 10.06

4.2.4.1 Number of teachers and students using library per day over last one year

Answer: 70

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Answer:

Response

The college runs non-professional programs and courses in Arts and Fine Arts, Mental, Moral and Social Sciences including Commerce and Science streams. The teachers have used the chock and talk method for teaching the curriculum of the subjects and direct the students to learn through memorization and recitation techniques. There is no access to use IT facilities in teaching. Teachers share knowledge with the students on a particular subject, through lessons that build on their prior knowledge and moves them toward a deeper understanding of the subject. Therefore, the college has not developed many IT facilities including a computer laboratory with several computers, printers, scanners, and high-speed internet connectivity. The college has developed IT facilities in offices, examination section, students center, HODs cabins and library with internet bandwidth speed 20Mbps. There are 18 computers with the software installed at different locations in the college.

The strategies adopted for ensuring adequate infrastructure are as follows.

At the beginning of the academic year need - assessment for up-gradation and addition of the existing infrastructure is carried out based on the suggestions from HODs and faculty members. Effective utilization of infrastructure is ensured through the committee. Renewal of Annual Maintenance Contract (AMC) is done at the beginning of the academic year for the deployed Software applications and UPS. The college has always been reviewing the current needs and accordingly the internet bandwidth is upgraded from time to time.

Year-wise up-gradation of IT facilities.

Sr. No.	IT facility	Quantity
1	Computers	18
2	Printers	07
3	LCD Projectors	01
4	Laptops	02
5	Scanners	03
6	Internet Speed	20 MBPS
7	CCTV	16
8	UPS	10 KVa
9	Web Site	www.ckgoyalcollege.ac.in

1. The college has upgraded the 10 Mbps Leased Line Internet connectivity to 20 Mbps Leased Line.
2. The Internet Service Provider (ISP) Airtel, provides connectivity.
3. Internet connectivity is available to the students and faculty in classrooms.
4. Video conferencing facility is available at the seminar hall.
5. Most of the HODs cabins are equipped with computer and internet connections.

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Answer: 52.31

4.3.3 Bandwidth of internet connection in the Institution

Answer: E. < 05 MBPS

File Description	Document

Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Answer: 1.1

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
0.485	0.367	0.368	1.058	0.639

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Answer:

Response

1. The college has constituted a Repairs and Maintenance committee which takes proper care of the maintenance of buildings, classrooms, and support facilities.
2. The Repairs and Maintenance committee is headed by the senior faculty member.
3. The Repairs and Maintenance committee conducts periodic checks to ensure the efficiency and working condition of the infrastructure.
4. Adequate housekeeping staff is appointed to meticulously maintain hygiene, cleanliness, and infrastructure on the campus.
5. Provide a congenial learning environment. Principal cabin, classrooms, staff common rooms, seminar hall, administrative offices, HODs cabins, examination office, NSS and NCC offices, and boys and girls common rooms are cleaned and maintained regularly.
6. Washrooms and restrooms are well maintained.
7. Dustbins are placed on every floor.
8. Annual Maintenance Contracts (AMC) are signed with the agencies. Computers, printers, CCTV systems, and Water Purifiers are maintained through the agencies.
9. The parking facility is well maintained and organized.
10. Library, HODs, General Office, NSS, NCC, and Sports Department are maintained Stock Registers for the available equipment, furniture, and fixtures.
11. The civil and electrical work is adequately monitored and maintained through the agencies nominated.
12. Periodic reports on the requirement of repairs and maintenance are submitted to the Principal.
13. The requirements are collectively processed in every term break to keep things done for the second term.
14. Pest control of library books and records is done periodically.

15. The repairs and Maintenance committee looks after the regular maintenance of civil works such as furniture repairs, masonry and plaster works, painting, carpentry, plumbing, and housekeeping.
16. Housekeeping services are regularly executed and monitored.

Composition of the Repairs and Maintenance committee

Sr. No.	Name of the Faculty Member	Designation
1		Chairperson
2		Member
3		Member
4		Member
5		Member
6		Member

5.Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Answer: 18.03

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
99	126	158	114	158

File Description	Document
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Answer: 0

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Answer: E. None of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Answer: 0

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. *Implementation of guidelines of statutory/regulatory bodies*
2. *Organisation wide awareness and undertakings on policies with zero tolerance*
3. *Mechanisms for submission of online/offline students' grievances*
4. *Timely redressal of the grievances through appropriate committees*

Answer: E. None of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Answer: 0

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Answer: 13.95

5.2.2.1 Number of outgoing student progression to higher education during last five years

Answer: 30

File Description	Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Answer: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.) year-wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	1	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
------------------	----------

Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document
---	-------------------------------

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Answer: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level during the last five year	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Answer:

Response

The college has constituted a Students Council according to Maharashtra Public

Universities Act 2016. The Student Council is formed by Class Representatives (CR) who are selected based on their previous examination performance from each class. There are representatives from National Service Scheme (NSS), National Cadet Corps (NCC). Representatives from the student council selected University representatives of the college. University representatives of different affiliated colleges are formed the student council of the University. During the last five years following students were elected as a university representatives of the college.

Sr. No.	Name of the Student	Class	Academic Year
1	Ms. Kamble Rajashree Vishnu	F.Y.B.Com	2016-17
2	Mr. Surawase Manoj Subhash	S.Y.B.Com	2017-18
3	Ms. Gund Komal Ashok	T.Y.B.Com	2018-19
4	Mr. Kamble Vishal Vijay	T.Y.B.A.	2019-20
5	Ms. Manjare Rekha Gulchand	M.Com Part I	2020-21

The student council representatives actively participate in various activities. They help in coordinating all the events related to academics and other co-curricular & Extracurricular activities. The student council

motivates the students to take part in the activities conducted by the college. The Principal holds regular meetings with Student Council at which issues related to teaching-learning, student activities, examinations, and other facilities in the College are discussed.

Contribution of the Student Council in Academic Administration Activities.

1. Coordination in day-to-day academic activities.
2. Coordination in communicating the information between students and Teachers.
3. Coordination in conducting special events and activities.
4. Coordination in organizing Cultural events.
5. Coordination in organizing Sports & Games.
6. Coordination in arranging Industrial Visits, study tours, and field visits.
7. Coordination in inviting the resource persons for guest lectures.
8. Participation in organizing the Seminars & Workshops.
9. The college provides necessary support to the student council in organizing & coordinating the events.
10. The student council encourages the students to develop leadership skills through participation in various activities.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Answer: 0.6

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	00	00	03

File Description	Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions) (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Answer:

Response

1. The College has a registered Alumni Association.

Registration No: Maha/1143/2020/Pune

Date of Registration: 11/11/2020

Name of Association: Smt. C. K. Goyal Arts and Commerce College Dapodi Alumni Association

No. of Office Bearers: 11

Total No. Registered Alumni on Roll as of 20/08/2021: 400

1. Alumni Association is the backbone of the college.
2. Office Bearers of the Alumni Association meets and interacts with the principal periodically.
3. Alumni Association involves in the college activities and helps in the organization of guest lectures, blood donation camp, NSS winter camp, and extension programs.
4. Alumni Association suggestions are taken into consideration.
5. Alumni Association helps the college by organizing field visits, study tours, project work, and celebration of birth anniversary of our legend personalities.

Objectives of Alumni Association:

1. To bring together ex-students of the college.
2. To utilize the experience, wisdom, knowledge, and ability of the ex-students for the benefit of the poor and needy students and society.
3. To promote and provide educational scholarships to meritorious students.
4. To promote sports and cultural activities.

Committee Members:

Sr. No.	Name of the Office Bearer	Designation
1	Santosh Somaji Ghule	President
2	Shri. Sanjay Gulabrao Kanase	Vice President`
3	Shri. Sambhaji Haribhau Datir	Secretary
4	Shri. Rajendra Kisansheth Kate	Treasurer
5	Shri. Sagar Anil Bhosale	Member
6	Shri. Ashok Premnath Gaikwad	Member
7	Sau. Vidya Santorsh Mane	Member
8	Mr. Mazhar Salim Shaikh	Member
9	Shri. Sushil Mahendra Sonkamble	Member
10	Shri. Prashant Kavaji Gare	Member
11	Shri. Dipak Arun Jadhav	Member

Alumni Association Contribution: In kinds of Goods

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Answer: E. <1 Lakhs

6.Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Answer:

Response

The vision, mission, and Objectives of the college are:

VISION:

1. Smt. Chandrakala Kishorilal Goyal Arts & Commerce College will be a Centre of excellence in developing global competencies through knowledge creation & admission, Character building, and Social Commitment.
2. To make quality higher education accessible to the marginalized sections of the students and to hone their skills by imbibing value-based culture and contribute to the holistic development of the students and make the college a center of excellence in higher education.
3. To create a good human being with the capabilities of accepting new challenges.
4. To turn young graduates into success-oriented entrepreneurs.

MISSION:

1. The college tries to impart quality education and instill discipline among its students, fostering basic values of life and encouraging and growth of our students is our primary concern.
2. To train the students with an enhanced curriculum to brighten their job opportunities and to make them self-reliant and self-confident citizens. The College is committed to promoting education for students coming from several walks of life.
3. We are endeavoring to equip the students with different life skills such as soft skills, communication, presentation, time management skills, and decision-making abilities to face real-life situations successfully.

OBJECTIVES:

1. To Emphasis on quality education.
2. To provide a congenial academic environment & enhance the intellectual development of the students.
3. To nurture the spirit of social responsibility in students.
4. To provide opportunities for the overall development of the students.
5. To strengthen the value base by ingraining ethical & moral values in the students, thus creating good human beings

CORE VALUES:

1. Contributing to National Development.
2. Fostering Global Competencies among students.
3. Inculcating a Value System among Students.
4. Promoting the Use of Technology.
5. Quest for Excellence.
6. The core of teaching consists of four values dignity, truthfulness, fairness and responsibility & freedom.
7. Personal core values adventurous, authenticity, Commitment, Compassion, Concern for others, Consistency, Courage and dependability, Accountability. Honesty and Integrity.
8. Core values to the students' Service, Persistence, Achievement, Responsibility, and Kindness.

The following strategic characteristics and aspirations enable the College to realize its vision:

1. Undergraduate and Postgraduate programs that integrate global awareness, communication skills, and team-building across the curriculum.
2. Practical and responsible and proactive management.
3. The governing body of Janata Shikshan Sansthan and the College Development Committee designs and executes the Short-term and Long-term plans of the college. Every year this process is

- conducted in the college.
4. The principal with the help of the department-wise committees formulates policy and integrates the same in the strategic plan.
 5. All the systems work together as a team aiming to be champions of organizational change.
 6. The Departments foster a healthy competitive atmosphere among themselves and each one strives to accomplish excellence in their standards.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Answer:

Response

The college practices Decentralization and Participative Management. The success of the college is the result of the teamwork and combined efforts of all the stakeholders towards attaining the vision, mission, and objectives of the college. Right from the President, other office bears of the Janata Shikshan Shanstha, principal, faculty members, non-teaching staff, and students of the college have a role to play in the development and growth of the college. Their involvement, participation, and cooperation have been visualized in the growth of the college. The college focuses keenly on decentralization and participatory management of the curricular, co-curricular, and extra-curricular activities of the college. The college CDC and other committees constituted by the principal have been provided with specific functions to cater to the needs of the college for the ongoing progress and growth of the college. Undermentioned committees are constituted in the college to look after different types of activities. Representatives of the management, Principal, faculty members, staff members, students, eminent personalities, and alumni are part of the committees.

1. IQAC: To cultivate a quality culture in teaching-learning.
2. Research Committee: To inculcate research culture in the college.
3. Finance Committee: To ensure proper utilization of funds.
4. Purchase Committee: To ensure that quality materials are procured and standard purchase procedures are followed in purchases.
5. Building Maintenance Committee: To maintain the existing building.
6. College Admission Committee: To efficiently manage college admission and maintain the reservation rules.
7. Data Collection Committee: To evolve an ideal timetable that incorporates the needs and convenience of the students and teachers to process, classify and update all institutional data.
8. Library Committee: To enrich Library collection and improve usage.
9. Attendance Committee: To ensure regularity of attendance.
10. Examination and Result Committee: To smooth conducting of examinations and timely publication result of the students.
11. Placement and Career counseling Committee: To guide the students in the matter of career options, and also to promote entrepreneurship.
12. ICT Committee: To help the administration in deciding IT-related matters.

13. Discipline Committee: to attend to the students' grievances and recommended suitable redressed measures
14. NSS Committee: To implement extension Activities in the vicinity.
15. Time Table Committee: To strengthen curricular and co-curricular activities.
16. Sports and Games Committee: To increase the participation of the students.
17. Cultural Committee: To provide a platform for the students to showcase their talent.

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Answer:

Strategic Planning

Response

EFFICIENT TEACHING METHODS:

1. Academic planning and preparation of Academic Calendar.
2. Preparation of teaching plan as per university guidelines.
3. Preparation of Lecture Plans based on CO & PO mapping
4. Continuous Internal Evaluation system introduced.
5. Use of modern teaching methods and ICT tools.
6. Use of e-learning resources.
7. Promote research culture.
8. Provide mentor-mentee system.
9. Follow a transparent feedback mechanism.
10. Implementation of best practices for the students.
11. Experiential learning through the field visit, industrial visit, and project work.

EFFECTIVE LEADERSHIP AND PARTICIPATIVE MANAGEMENT.

1. Decentralization of the curricular, Co-curricular, extra-curricular, administration, and the student-related authorities & responsibilities.
2. Heads of the Departments conduct faculty meetings periodically.
3. The minutes of the meetings and action taken report is communicated to the Principal.
4. Formation of various statutory and non-statutory committees.
5. Faculty members and the students participate in extension and outreach activities.

6. Provide support to community, NGOs, and GOs to create awareness about the environment, superstition, save the girl child, Beti Bachao Beti padhao, digital transactions, and swachh Bharat Abhiyan.

CONSTANT INTERNAL QUALITY ASSURANCE INITIATIVES:

1. Establishment of IQAC as per NAAC guidelines.
2. Held regular meetings of IQAC.
3. Conduct Academic and Administrative Audit every year.
4. Conduct green and energy audits on regular basis.
5. Academic activities are carried out as per the university norms.
6. Internal and External Audits are conducted through the Certified Chartered Accountants every year.
- 7.

ENSURING EFFECTIVE GOVERNANCE:

1. To follow the guidelines laid down by the Government of Maharashtra, UGC, and an affiliating university.
2. To take a periodical review of the work carried out by the faculty members and non-teaching staff.
3. To check the feasibility of new programs and courses introduction
4. To review the examination results and suggest results improvement strategies.
5. To prepare up-gradation & maintenance proposal and get approval from the concerned authorities.
6. To prepare budget estimates and head-wise allocation for different purposes.
7. Promotion of various faculty career advancement schemes.
8. To introduce a Performance appraisal system to the faculty members
9. To review the awards and scholarships for the students.
10. To introduce a code of conduct to faculty members, non-teaching staff, and the students.

STUDENTS' OVERALL DEVELOPMENT THROUGH THE PARTICIPATION:

The students' participation in:

1. IQAC.
2. Student Council.
3. NSS.

4. Cultural Events Committee.
5. Sports and Games Committee.
6. Grievance Committee.

WOMEN GRIEVANCE:

1. To make women faculty members, girl students, and female non-teaching staff aware of their rights.
2. To help them in knowing the importance of good health and nutrition and facilities available for them.
3. To help them in raising their voice against all kinds of discrimination in a proper manner.

DEPLOYMENT:

The plans designed and approved by the Governing Council of Janata Shikshan Sanstha, and the CDC of the college are communicated to the teaching and non-teaching staff, students, and other stakeholders through the meetings, SMS, Whatsapp, and other forms of communication.

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Answer:

Response

College Development Committee is a policy-making body and meets twice in the academic year.

Functions of CDC are:

1. An overall comprehensive development plan of the college regarding academic, administrative, and infrastructural growth, and Enable College to foster excellence in curricular, co-curricular, and extra-curricular activities.
2. Decide about the overall teaching programs or annual calendar of the college.
3. Recommend to the management about introducing new academic courses and the creation of additional teaching and administrative posts.
4. Take a review of the self-financing courses in the college, if any, and make recommendations for their improvement.
5. Make specific recommendations to the management to encourage and strengthen research culture, consultancy, and extension activities in the college.
6. Make specific recommendations to the management to foster academic collaborations to strengthen teaching and research.
7. Make specific recommendations to the management to encourage the use of information and communication technology in the teaching and learning process.
8. Make specific recommendations regarding the improvement in teaching and suitable training programs for the employees of the college.
9. Prepare the annual financial estimates (budget) and financial statements of the college or institution and recommend the same to the management for approval.
10. Formulate proposals of new expenditure not provided for in the annual financial estimates (budget).

11. Make recommendations regarding the students' and employees' welfare activities in the college or institution.
12. Discuss the reports of the Internal Quality Assurance Committee and make suitable recommendations.
13. Frame suitable admissions procedures for different programs by following the statutory norms.
14. Plan major annual events in the college, such as annual day, sports events, and cultural events.
15. Recommend the administration about appropriate steps to be taken regarding the discipline, safety, and security issues of the college or institution.
16. Consider and make appropriate recommendations on inspection reports, local inquiry reports, audit reports, reports of the National Assessment and Accreditation Council.
17. Recommend the distribution of different prizes, medals, and awards to the students.
18. Prepare the annual report on the work done by a committee for the year ending on the 30th of June and submit the same to the management of such college and the university.

Internal Quality Assurance Committee (IQAC):

Functions of CDC are:

1. The Internal Quality Assurance Committee (IQAC) has been constituted in the college.
2. IQAC makes a plan and monitors the quality initiatives introduced in the college.
3. The Internal Quality Assurance Committee works as per the guidelines issued by the NAAC, UGC, and Government of Maharashtra issued.
4. The Annual Quality Assurance Report is approved by the CDC of the college for the follow-up action for the necessary quality enhancement measures.
5. The college regularly submits the Annual Quality Assurance Report to the National Assessment and Accreditation Council.

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Answer: A. All of the above

File Description	Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Answer:

Response

The college runs B. A. & B. Com., programs on Grant-in-Aid basis since its inception. Due to the demand of the learners' additional divisions of existing programs and post-graduate programs like M. A. Marathi and M. Com are introduced on a non-grant basis in the college. For grants in aid-approved posts like principal, teaching faculty, Librarian, Director of Physical Education, and non-teaching staff salary grant and other perquisites are received on regular basis from the Government of Maharashtra and for non-granted posts salary disbursement is done through the management of the college. In connection with this,

existing welfare measures for teaching and non-teaching staff are made available as per the following details.

1. Faculty members are motivated to upgrade their qualifications.
2. Annual increment facility is availed to the teaching and non-teaching staff.
3. Employee Provident Fund for teaching and non-teaching staff.
4. After superannuation grant-in aid teaching and non-teaching staff is received pension and gratuity.
5. A loan facility is available for the teaching and non-teaching staff through the Employees Cooperative Society.
6. The group insurance scheme is made available to teaching and non-teaching staff.
7. Winter and summer vacations, casual leave, Earned Leave, medical leave, maternity leave, duty leave, and study leave are given to the teaching and non-teaching staff as per government rules.
8. The college is having tie-up with the Hospitals in the vicinity and Staff gets discount at the hospital.
9. The college provides uniforms to non-teaching staff and security personal.
10. The non-teaching employee gets fees to concession for their ward.
11. Registration fees TA & DA expenditures incurred on account of participation in seminar, conference, and workshop are reimbursed to the faculty members.
12. Internet and free Wi-Fi facilities are made available in the college for the benefit of the faculty members and the students.
13. Faculty members are provided with individual cabins and ICT to facilitate a good ambiance.
14. For automation of daily attendance and maintenance leave records, a biometric system is instilled.
15. Faculty members who upgrade their research work through quality publications during the academic year are honored by the management with a certificate, trophy, and incentive scheme every year.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Answer: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Answer: 0

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
---------	---------	---------	---------	---------

0 0 0 0 0

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP) during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Answer: 0

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

Answer:

2020-21 2019-20 2018-19 2017-18 2016-17
0 0 0 0 0

File Description	Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Answer:

Response

The Government of Maharashtra and Savitribai Phule Pune University have meticulously followed the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in the colleges and Measures for the Maintenance of Standards in Higher Education-2010” (Regulation No. F.3-1/2009 dated June 30, 2010), together with all amendments made therein from time to time for its teaching and non-teaching staff. The performance of the individual teacher is assessed annually after completion of the academic year of service. The salient features of the performance appraisal system are as follows.

Teaching faculty:

1. The performance of individual faculty members is assessed according to the Annual Self-Assessment for the Performance Based Appraisal System (PBAS)
2. b) Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) that is based on the API score.
3. c) The college undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary.
4. d) The faculty members are informed well in advance of their due promotion.
5. e) The PBAS proforma filled by the Faculty Member is checked and verified by the Heads of the Departments, followed by the IQAC and Principal.
6. f) Faculty members whose promotions are due are recommended based on their API score and are required to appear before the screening-cum-selection committee.

Non-Teaching Staff:

1. Non-teaching staff is also assessed through annual confidential reports and annual performance appraisals.
2. The comprehensive Annual Confidential Report comprises various parameters. Each one of them is graded on a six-point scale, i.e., Excellent, Very Good, Good, Satisfactory, Average, and Poor. The overall assessment is based on the cumulative grade by the concerned head of the department, which is then forwarded to the Principal. On satisfactory performance, all employees are granted promotions, annual increments, and financial up-gradation under the ACP Scheme.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Answer:

Response

The college has a well-established mechanism for conducting internal and external audits on financial transactions every year to ensure financial compliance. The following agencies conduct a regular financial audit of the college.

External Audit:

External Audit is conducted by the following:

1. CAG through Auditor General (AG) Mumbai Maharashtra.
2. AG, Mumbai conducts statutory audits covering all financial and accounting activities of the college.
3. This includes scrutiny of the records maintained by the college like all receipts from fees, grants, contributions, interest earned, and returns on investments and all payments to staff, university, vendors, contractors, the students, and other service providers.
4. All observations/objections of AG are communicated through their report.
5. These objections are examined by separate committees of the college consisting of the Internal Auditor and concerned Head of the Department.
6. AG's audit for the previous years has been completed and replies have been submitted to their satisfaction.
7. It is pointed out that no serious objection/irregularity is outstanding.
8. Chartered Accountant appointed by the college conducts regular accounts audit and certifies its Annual Financial Statements.
9. Utilization Certificates to various grant-giving agencies are also countersigned by the Chartered Accountant
10. All Financial Statements up to 2019-20 have been certified by the Chartered Accountant.

Internal Audit:

1. Internal audit is conducted on monthly basis by the office superintendent. He thoroughly verifies the income and expenditure details.
2. Submit compliance report of internal audit to the principal
3. This is mainly the pre-audit of receipts and payments.
4. He also pre-checks monthly salary expenditure, pays fixations, Income Tax and Professional Tax payments, university examination fees payments to the University, students' scholarship payment, monthly general provident fund contribution payment to the government, pension and gratuity payments, and final payments of GPF.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Answer: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Answer:

Response

The college takes optimum care for the mobilization of funds and optimal utilization of resources. The main sources of funds are student fees and Grant in aid from the Government of Maharashtra. However, for meeting the upcoming requirements for research and teaching-learning resources, the college also mobilizes its resources through:

1. Grants from UGC under section 2 (F) & 12 (B).
2. Minor research fund from Affiliating University.
3. Quality Improvement Programmes grant from the affiliating university.
4. A grant from UGC & Affiliation University for the organization of seminar/workshop and conference.
5. Funds from RUSA.
6. Faculty Improvement Programme grant from UGC.
7. Fees from the students.
8. The Alumni, who also provide financial and non-financial support for various activities of the college.
9. . Concerned departments/offices of the University usually take care of utilization of UGC grants which are spent on different plan periods under fixed schedule, target, and time.

Optimal Utilisation:

1. UGC & University grants are spent as per the guidelines.
2. The expenditures of contingent nature are done following due procedure of approval from the competent authority.
3. Fund generated from other resources is principally used for the maintenance and development of the college.
4. Adequate funds are utilized for the development and maintenance of the infrastructure of the college.
5. Some funds are allocated for social service activities as part of social responsibilities through NSS.
6. Some funds are allocated for sports events.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Answer:

Response

The college has constituted IQAC. It is one of the major policymaking and implementing cells in the college. IQAC strives hard for upgrading the college infrastructure and all support facilities to meet the standards of higher education and the growing need of the students. However, the following may be two examples of best practices institutionalized.

Academic and Administrative Audit through IQAC:

The college conducts academic and administrative audit every year through IQAC to increase and maintain the quality of education. The college authorities and IQAC are appointed Academic and Administrative Audit committee for this purpose. The AAA committee with the consultation of IQAC checks out the tentative visit schedule. It includes Introductory Meeting, Meeting with IQAC Members, Departmental Visits, launch on the meeting, Meeting with the students, Meeting with Alumni and Parents, visit NSS department, students' welfare department, examination Department, visit the library, meeting with support staff, Visit IQAC office for checking of documents, Meeting with students' Representatives, Report writing and exit meeting.

The AAA committee evaluates the plans of the departments and observes PowerPoint presentations of the departments. The AAA committee handover its observation report to the Principal in the exit meeting. The chairman of the AAA committee believes in his short speech in the exit meeting. He describes the strengths, weaknesses, opportunities, and challenges of the college. The AAA committee unanimously recommends new certificate courses, programs, and pedagogy to be introduced in the college from the next academic year. The principal forwards' AAA committee report to the IQAC for further necessary action. The IQAC puts this report in the college development committee for discussion, suggestion, and approval. Due to the implementation of the AAA concept in the college, it is found out that all departments have been constantly improving their curricular, co-curricular, and extra-curricular activities.

Implementation of Green practices on the campus:

The IQAC constantly and continuously takes initiatives to maintain an eco-friendly college campus through the Green practices activities such as Tree Plantation, Paperless Work, Plastic Eradication, Clean and Beautiful Campus, No Vehicle Day, Save Power, Use Paper Bag, Awareness Programme on Renewable Energy and e-Waste Management. These selected activities are distributed among the departments. IQAC monitors and takes the feedback about the proper implementation of such green practices in the college. Because of these practices, an eco-friendly and pollution-free college campus is developed. IQAC always encourages teachers to utilize these tools in classroom teaching. The IQAC has advised the management of the college to enrich ICT infrastructure by purchasing ICT tools, broadband internet Wi-Fi facilities. Periodically IQAC has trained teachers and non-teaching staff to use ICT by arranging different workshops i.e. Google Apps, Video conferences, use of e-mail, handling ICT instruments, etc. The educational use of social media has also been utilized to establish communication with the students and other stakeholders. In teaching and learning, the feedback system is implemented to take the review of the reliability and uses of ICT facilities.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

(For first cycle - Incremental improvements made for the preceding five years with regard to quality

For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Answer:

Response

The IQAC plays a pivotal role in the academic development of the college. During the last five years, IQAC has introduced a quality culture in the teaching, learning, and evaluation process.

1. To prepare Academic Calendar before the commencement of the teaching schedules.
2. To decide the contents of the academic calendar.
3. To include events like Admission schedules to various programs, the commencement of theory and practical sessions, schedules for field visits, project work, internal and external semester end and term-end examinations, declaration of results, schedule for conduct feedback from the stakeholders, schedules regarding co-curriculum and extra-curriculum activities, the celebration of birth anniversaries of the Indian legend personalities, organization of NSS activities, sports events, cultural programs and summer, winter and mid-term vacations,
4. To organize an induction program for newly admitted students.
5. To prepare time table for the conduct of remedial teaching and bridge course.
6. To introduce add-on-courses for the benefit of the students.
7. To constitute various internal committees for smooth conduct of the academic sessions.
8. To fix the date of the Academic and Administrative Audit committee visit.
9. To arrange meetings of Student Council, Grievance Redressal committee, women empowerment committee, and IQAC.

The IQAC monitors the teaching-learning process and reviews it periodically.

1. The major initiatives taken over the last five years include the following.
2. Introduction of Daily Home Assignments system.
3. Automation of Admission Processes.
4. Provision for online fee payment.
5. Automation of Examination Processes.
6. Green initiatives in Campus.

In addition to IQAC and AAA committees, the college also considers the recommendations of the College Development Committee.

6.5.3 Quality assurance initiatives of the institution include:

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2. Collaborative quality initiatives with other institution(s)**
- 3. Participation in NIRF**

4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Answer: D. 1 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	View Document

7. Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Answer:

Response

Gender Equity means equal treatment for male and female students and staff of the college. Gender Equity includes terms of rights, benefits, obligations, and opportunities. The college deals with the formation of habits among the men and women students and staff of the college. The college focuses on promoting the equal participation of women and men in the curriculum, co-curriculum, and extra-curriculum activities.

Safety and Security: Safety and security of girl students are a top priority at the college. It is therefore of utmost importance for the college to provide them a comfortable and safe ambiance of 'feel at home within the college. The following actions have been taken to ensure the safety of the students and staff.

1. **CCTV Surveillance System:** It helps to keep a check on antisocial activities. The students and teaching and non-teaching staff in the college to remain cautious about the surveillance.
2. **Restricted Entry:** For the security of the students and staff on the college campus and to restrict unwanted entry, the main gate and proper boundary wall with fencing have been constructed.
3. **Female Class IV Staff:** The College has female class IV staff to keep the interest of girl students and female staff of the college. They perform their duties meticulously.
4. **Health facilities for Girl students:** The College provides gymnasium facilities for the girl students. The girl students can come and do exercise any time as per their convenience. Other various facilities are available for them to keep themselves physically fit.
5. **Discipline in the Campus:** Discipline Committee is constituted by the college to take care of the safety and security of the students especially girl students. The college aims at zero-tolerance against grievances and ragging through the Discipline Committee.
6. **Women Grievance & Empowerment Cell:** The cell is also constituted in the college to address the issues of the girl students and women staff of the college.
7. **Parent-Teacher Meeting:** Regular parent-teacher meetings are organized to bring the students, parents, and teachers together.
8. **Escort during Educational Visits:** Educational Tours, Field Visits, and Study tours are organized every year. Girl students are accompanied by the female faculty members during the visits organized outside the college campus.

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1. Solar energy**
- 2. Biogas plant**
- 3. Wheeling to the Grid**
- 4. Sensor-based energy conservation**
- 5. Use of LED bulbs/ power efficient equipment**

Answer: D. 1 of the above

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Answer:

Response

Solid waste management:

The solid waste generated within the campus is categorized into wet and dry waste. The wet waste generated from the Residential area and the dry waste generated from the office such as paper, plastics, and wooden materials, etc. are systematically managed properly. The Wet and Dry waste Dustbins are kept inside and outside the campus. The dry & wet waste so collected in these dustbins are shifted to Pune Municipal Corporation.

Liquid waste management:

Liquid waste is divided into three main streams, sewage, trade waste, and hazardous liquid waste. Liquid waste, wastewater, rainwater, and sewage water are sending through pipelines connected to the Pune Municipal Corporation's sewage pipelines

Biomedical waste management:

According to Biomedical Waste (management and handling) Rules, 1998 of India "any waste which is generated during the diagnosis, treatment, or immunization of human beings or animals or research activities pertaining thereto or in the production or testing of biological. This college runs the programs in Arts and Commerce streams hence, biomedical waste is not produced on the campus.

E-waste management:

Maximum efforts are taken to utilize the existing hardware by regular servicing and employing Annual Maintenance Contracts to reduce e-waste. Unavoidable e-waste like old computers, printers, cartridges, laptop batteries, other electronic gadgets, and equipment are sold to junk dealers dealing with e-waste material.

Waste recycling system:

The college has implemented a rainwater harvesting system in the college. The runoff water from the terrace of the college building is channelized into the river.

7.1.4 Water conservation facilities available in the Institution:

- 1. Rain water harvesting**
- 2. Borewell /Open well recharge**
- 3. Construction of tanks and bunds**
- 4. Waste water recycling**
- 5. Maintenance of water bodies and distribution system in the campus**

Answer: D.1 of the above

7.1.5 Green campus initiatives include:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

Answer: B. 3 of the above

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions / awards**
- 5. Beyond the campus environmental promotion activities**

Answer: E. None of the above

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1. Built environment with ramps/lifts for easy access to classrooms.**
- 2. Divyangjan friendly washrooms**
- 3. Signage including tactile path, lights, display boards and signposts**
- 4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
- 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Answer: D.1 of the above

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Answer:

Response

Induction Program:

The college celebrates every year's induction program. The main objective of this program is to welcome newly admitted students in a friendly atmosphere and to encourage their creative impulses to boost their confidence. It is the day where seniors and juniors students come together and celebrate this program with the help of faculty members.

Holy Books Reading:

The college organizes the Holy Books Reading program on the occasion of the Birth Anniversary of A. P. J. Abdul Kalam on 15th October every year. The main motto of this program is to ensure communal and religious harmony among the students. The Bhagavat Gita, Bible, Quran, Buddha, and his Dhamma Holy books are read by the Hindus, Christians, Muslims, and Buddhist students of the college.

Navaratri Festival:

The college students and faculty members have celebrated the "Navaratri Festival" every year in the college. Navaratri is a floral festival that is associated with the prominent battle that took place between Durga and demon Mahishasura and celebrates the victory of Good over Evil. The festival spans nine nights. After this function, many cultural programs are conducted traditionally.

Ganesh Festival:

In Maharashtra, Ganesh Chaturthi is known as Ganesgotsav. Hindu families install clay statues for worship during the festival. The Murti is worshiped in the morning and evening with offerings of flowers, durva, and modaks. This festival celebrates in the college with help of the students for ten days every year. The main objective of this festival is to ensure communal and religious harmony among the students.

Socioeconomic and cultural diversity:

The college organizes various programs to ensure harmony among the students by making awareness about a visit to the slum area, social-economic village survey, blood donation camp, and human dignity.

National Integration Camp: NCC, NSS, and the Students' Development and Welfare Department play a vital role in promoting an inclusive environment towards cultural, regional, and socioeconomic diversities among the students. The college organizes an annual cultural meet every year to promote cultural harmony among the students and teaching and non-teaching staff. The students have participated in various traditional/classical art forms of different states of the country.

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Answer:

Response

The Constitution of India provides seven fundamental rights to an individual citizen with a different background like the right to equality, right to freedom, right against exploitation, right to freedom of religion, culture and educational right, property right, and right to constitutional remedies.

The college sensitizes the students and the teaching and non-teaching staff of the college to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as responsible citizens.

The students are inspired through their active participation in various activities organized by the college on culture, traditions, values, duties, and responsibilities.

The college conducts awareness programs on the ban on the use of plastics, cleanliness drive, Beti Bachao, Beti Padhao, slum development and up-gradation process, and Swachh Bharat mission. The college focuses on the core values through the organization of various activities. Code of conduct is prepared by the college for the students and teaching and non-teaching staff and they should obey the code of conduct.

The Savitribai Phule Pune University has introduced in its curricula, mandatory courses like Professional ethics, human rights, gender equity, environmental awareness, and human values as a small step to inculcate constitutional obligations among the students.

The college organizes guest lectures and workshops and invites eminent personalities to deliver lectures on ethics, values, duties, and responsibilities and on saving the environment.

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website***
- 2. There is a committee to monitor adherence to the Code of Conduct***
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff***
- 4. Annual awareness programmes on Code of Conduct are organized***

Answer: C. 2 of the above

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Answer:

Response

The college believes in celebrating events and festivals. The events and festivals organized at college are often celebrated with great pomp and gaiety. The college organizes the following activities related to festivals and birth/death anniversaries of the great Indian Personalities. By doing this we ensure that our rich heritage is carried forward to future generations.

SL. No.	festivals and birth/death anniversaries	•	•	■
1.	Republic Day	1.	To honor the date on	NSS, NCC, Sports

			which the constitution of India came into effect.	students, teaching & non-teaching staff.
1.	Independence Day	1.	Reminds us of all the sacrifices that were made by our freedom fighters to make India free from British rules.	NSS, NCC, Sports students, teaching & non-teaching staff.
1.	Maharashtra Day	1.	To make the Marathi-speaking region attaining statehood on 1st May 1960.	NSS, NCC, Sports students, teaching & non-teaching staff.
1.	Gandhi Jayanti	1.	Lecture by the guest	NSS, NCC, Sports students, teaching & non-teaching staff.
1.	Lokmanya Tilak Jayanti	1.	Lecture by the guest	NSS, NCC, Sports students, teaching & non-teaching staff.
1.	Mahatma Jyotiba Phule Jayanti	1.	Lecture by the guest	NSS, NCC, Sports students, teaching & non-teaching staff.
1.	Dr Babasaheb Ambedkar Jayanti	1.	Lecture by the guest	NSS, NCC, Sports students, teaching & non-teaching staff.
1.	Savitribai Phule Jayanti	1.	Lecture by the guest	NSS, NCC, Sports students, teaching & non-teaching staff.
1.	SPP University Foundation Day	1.	Lecture by the guest	NSS, NCC, Sports students, teaching & non-teaching staff.
	Chhatrapati Shivaji Maharaja jayanti	1.	Various activities are conducted on this occasion	NSS, NCC, Sports students, teaching & non-teaching staff.

	International Yoga Day	1.	Yoga Practical	NSS, NCC, Sports students, teaching & non-teaching staff.
1.	Teachers' Day	1.	Lecture by the guest	NSS, NCC, Sports students, teaching & non-teaching staff.
1.	Children's Day	1.	Lecture by the guest	NSS, NCC, Sports students, teaching & non-teaching staff.
	NSS Day	1.	Various activities are conducted on this occasion	NSS, NCC, Sports students, teaching & non-teaching staff.
1.	Dr. Abdul Kalam Jayanti	1.	Vachan Prerana Din Holy Books Reading.	NSS, NCC, Sports students, teaching & non-teaching staff.
1.	Saradar Vallbhai Patel Jayanti	1.	Lecture by the guest	NSS, NCC, Sports students, teaching & non-teaching staff.
1.	International Women's Day,	1.	Various activities are conducted on this occasion	NSS, NCC, Sports students, teaching & non-teaching staff.
1.	National Science Day	1.	Various activities are conducted on this occasion	NSS, NCC, Sports students, teaching & non-teaching staff.
1.	Birth Anniversaries of Dr. Sarvapalli Radhakhishnan,	1.	Various activities are conducted on this occasion	NSS, NCC, Sports students, teaching & non-teaching staff.
1.	World Environment Day,	1.	Various activities are conducted on this occasion	NSS, NCC, Sports students, teaching

				& non-teaching staff.
1.	V. V. Shirwadkar alias 'Kusumagraj' (Marathi Bhasha Din)	1.	Various activities are conducted on this occasion	NSS, NCC, Sports students, teaching & non-teaching staff.
1.	Swami Vivekananda	1.	Various activities are conducted on this occasion	NSS, NCC, Sports students, teaching & non-teaching staff.
1.	Doctor's Day	1.	Various activities are conducted on this occasion	NSS, NCC, Sports students, teaching & non-teaching staff.
1.	Chartered Accountant Day	1.	Various activities are conducted on this occasion	NSS, NCC, Sports students, teaching & non-teaching staff.

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Answer:

Response

BEST PRACTICE NO. ONE

1. Title of the Practice:

Enhance employability skills through skill-based courses.

1. Objectives of the Practice:

- To introduce career and market-oriented, skill-enhancing certificate courses that have utility for job, self-employment, and empowerment of the students. After completion of the certificate courses, the students will be equipped with a Certificate course along with a conventional degree in Arts and Commerce streams.

- To enhance the employability skills of the students through professional courses.
- To equip students with skills in computer operation for meeting basic academic needs.
- To introduce 30 or more contact hours courses like Tally, MS-Office, Spoken English and Communication Skills, Shares Market, and Physical Fitness.
- The students can apply technical knowledge and perform specific technical skills includes usage of computers and why computers are essential components in business and society.

1. The Context:

- The college has formulated need-based career-oriented courses and introduced them from the academic year 2015-16.
- The scheme is meant for the students studying in college.
- The scheme is primarily for undergraduate students.
- The prime purpose of the scheme is to provide knowledge skills and aptitude for occupational employment in the wage sector.
- The scheme helps in self-employment/self-entrepreneurship.
- The duration of these courses is more than 30 hours and runs parallel to the conventional B. A. & B. Com. Degree programs. The basic need is to improve the employability of undergraduate students. The professional personnel is taught these skill-based courses.

4. The Practice:

The teaching faculty members are required to be competent in the following four main areas:

1. Delivery of a new subject matter which is applied in nature.
2. Practical training to the students in college.
3. Promoting skill development among the students, although carried out with the assistance of personnel of employing establishments will require the collaboration of the teaching faculty.
4. Entrepreneurship development.
5. The students choose a certificate course which they want to join and make an application in the prescribed format.
6. After the approval from the admission committee, the students have to complete the certificate course without skipping any academic schedule.

1. Evidence of Success:

The evidence of the success of practice lies in:

- The practice has continued uninterrupted for the last five years.
- The students have shown an enthusiastic response to the admission of the certificate courses.
- The number of students went for employment in business houses and commercial undertakings.
- 625 students completed certificate courses since the inception of this practice in 2015.

6. Problems Encountered and Resources Required

- Problems encountered are:
 - Initially motivating the students to take admission.
 - As per the new academic pattern of continuous assessment the time management for the certificate courses has become difficult.
 - Teachers today have to play the role of an educator and motivator.
 - Problems were overcome by carefully planning the activities.
 - The resources required are- 1. Computer and internet facilities.
 - Time management by the students

1. Notes (Optional):

To start the certificate courses will be administrative permission, scheduling the teaching work without hampering the academics activities, and encouraging the students to complete the course.

BEST PRACTICE NUMBER. TWO.

1. Title of the Practice:

The transparent Admission Process for the programs runs in the college.

1. Objectives of the Practice:

To follow the admission rules laid down by the Government of Maharashtra and an affiliating university.

To admit students as per the merit and reservation policy.

To follow meticulously rules about eligibility and intake capacity of the course.

To follow a transparent admission process every year.

1. The Context:

The need is felt to make admission procedures transparent to win the trust of the streamline the admission process more systematically and increase access to higher education for scheduled caste, scheduled tribe, other backward categories, socially and economically deprived sections of the students.

1. The Practice:

The college is offered undergraduate and postgraduate courses and programs approved by the Savitribai Phule Pune University. The students can avail information about the courses offered, fees, eligibility criteria, accommodation facilities, and other things by contacting the individual Colleges. The practice is meant to achieve transparency in the admission process by

1. Abolishing the Management quota
2. Notifying Admission in dailies
3. Screening of Applications by an Admission Committee constituted for smooth conduct of admission process.
4. Displaying lists of selected students on the notice board.

1. Evidence of Success:

There is total transparency in the admission process every year. There is no pressure from the Government office, University Authorities, and Student's Union during admission time. The parents and the students have expressed their satisfaction with the transparency of the admission process.

1. Problems Encountered and Resources Required:

Problems were overcome by careful planning.

The involvement of the teaching and non-teaching staff is necessary for the success of the transparent admission process. No material resources are required.

1. Notes (Optional):

The admission process is well defined and governed by the Government of Maharashtra and Affiliating University. The only need has meticulously implemented the process through the co-operation of teaching and non-teaching staff.

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Answer:

Response

SMT. Chandrakala Kishorilal Goyal College of Arts and Commerce, Dapodi, Pune was established in 1984 and ever since then it has been a leading college in the Dapodi, Bopodi, and Sanghvi areas and successfully runs under the aegis of Janata Shikshan Sanstha, Pune. The college was started with Students and..... members of teaching staff. The college is situated in a campus area of 1.5 acres of land located semi-urban area of Pune Municipal Corporation Jurisdiction. The main aim was to provide an opportunity to the rural students of this vicinity especially the girl students to pursue higher education for their development and progress of the family. In the course of its glorious journey of over 37 years, the college is constantly achieved under mentioned objectives.

1. To Emphasis on quality education.
2. To provide a congenial academic environment & enhance the intellectual development of the students.
3. To nurture the spirit of social responsibility in students.
4. To provide opportunities for the overall development of the students.
5. To strengthen the value base by ingraining ethical & moral values in the students, thus creating good human beings.

The college is accredited by NAAC with a “B” grade.

The college has permanent affiliation to Savitribai Phule Pune University and has been recognized under 2(F) 12(B) of UGC.

As per the college mission statement gives exposure to the girl students to get an opportunity to participate in every curricular, extracurricular, and extension activity very actively. Through the NSS, NCC and learn and earn scheme the girl student get a stage and dais to develop their academic, professional, cultural, social consciousness, and responsiveness. The college organizes the women empowerment program, health check-up camp, and blood donation camp for girl students to boost their confidence enough to struggle the battle of life.

The college arranges seminars and workshops on various issues related to the girl students and invites eminent woman resource experts for guidance on these issues. We are very proud to say that the Department of physical education of the college is headed by a female faculty member who has the recipient of the Shiv Chhatrapati Award for Kadadi Event in the year 1992. She motivates girl students to

take actively participate in Kabadi, Kho Kho, Chess, Volleyball, and softball events. The number of girl students has participated in university level and state level sports competitions and cultural events during the last five years.

The college arranges industrial visits, field visits, guest lectures and provides a platform for the faculty members and the students to participate in various workshops, lectures, and seminars, camps organized by other educational institutions.

The college has a research atmosphere in the college which encourages the faculty members to conduct the research activities. Six faculty members have been approved by SPPU as research guides in their respective subjects. A total of 00 research papers have been published by the faculty members in various national and International Journals.

The college faculty members are regularly appointed on reputed committees like chairman & member on Paper Setter Board, Examiners to assess the answer books of the students, External Senior supervisor for smooth conduct of the university examinations, Subject expert of the Selection Committee Constituted for Selection of the Assistant Professors in affiliated colleges. The college faculty members are invited as resource persons for seminars, workshops, and guest lectures on Career Counseling, Research Methodology, and external referee to conducts Ph. D. viva voce. However, 00 faculty members completed their Ph.D. and 00 others are aspiring and are at different stages of completion. The students are given extra training to participate in the competitions for which dedicated faculty members are assigned extra work. The college obtains feedback from students, teachers, parents, and alumni on curricula prescribed by the university

Extended Profile

Program

Number of courses offered by the Institution across all programs during the last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
151	125	111	111	0111

File Description	Document
Institutional data prescribed format	View Document

Number of programs offered year-wise for last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	4	4	04

Students

Number of students year-wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
680	736	706	716	0784

File Description	Document
Institutional data in prescribed format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
297	297	297	297	297

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
215	156	126	149	203

File Description	Document
Institutional data in prescribed format	View Document

Teachers

Number of full time teachers year-wise during the last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
16	18	17	18	17

File Description	Document
Institutional data in prescribed format	View Document

Number of sanctioned posts year-wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
16	18	17	18	17

File Description	Document
Institutional data in prescribed format	View Document

Institution

Total number of classrooms and seminar halls

Answer: 9

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
16.82	73.11	74.45	112.09	93.08

Number of Computers

Answer: 13

Conclusion

Additional Information :

The award of B Grade with CGPA 75 by NAAC in the First Cycle of NAAC. Second Cycle accreditation has enabled the college to identify its strengths, weaknesses, opportunities, and challenges in teaching-learning and evaluation processes and to strive hard to enhance its strength and reduce the weakness to achieve academic excellence.

The college got permanent affiliation to B. A. & B. Com. Programs from Savitribai Phule Pune University during the year 2000 and University Grants Commission, New Delhi has recognized 2F & 12 B status of UGC Act, 1956 to the college from 06th May 2001.

The college is eligible to receive a general development grant, minor and major research grant from UGC and other funding agencies.

Dr. Shobha Shinde, Director, Physical Education of the college has got the Shiv Chhatrapati Award from the Government of Maharashtra for Best Kabbadi Player in the year 1995.

Shri Shri. Popat Vyankatrao Deokar, office superintendent is unanimously elected as a president of Janata Shikshan Sanstha for three years from March 2020.

Smt. Surekha Harpude, Librarian of the college has done M.Phil. partly by paper and partly by research in Library and Information Science in July 2013 from Yashwantrao Chavan Maharashtra Open University, Nashik.

With the feedback received from students, parents, alumni, and teachers, the college plans to further develop Language and Commerce laboratories for improving the English communication skills of the students and demonstrate the business models by use of the latest software and audio-visual clips.

The college NSS Unit has received awards in recognition of meritorious service rendered in the vicinity of the college from Non-Government Organizations.

Concluding Remarks:

Smt. Chandrakala Kishorilal Goyal Arts and Commerce College, Dapodi, Pune has carved its niche and is known as a symbol of the “Centre of quality Education” in Arts and Commerce streams in the entire vicinity of Dapodi, and Bopodi as well.

It is worth mentioning that the college has initiated all the measures to implement the recommendations made by the previous NAAC Peer Team of the First Cycle.

Few post reaccreditation initiatives:

1. Increase in the number of Ph.D. holders.

2. Examinations results are improved.
3. Add-on certificate courses are introduced for the benefit of the students.
4. The incremental increase in the library books, journals, and periodicals.
5. Extension activities strengthen.
6. Students' participation in sports and cultural events are increased.

EXCLUDED METRICES

List of Excluded Metrics

3 Research, Innovations and Extension : Weightage (120)

3.4 Extension Activities : Weightage (50)

Ref No	Details of Metric	weightage	Metric Performance
3.4.2	Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years (Metric Type : Derived , Question Type : QN , Evaluation : By DVV , Nature : Value)	10	0

4 Infrastructure and Learning Resources : Weightage (100)

4.1 Physical Facilities : Weightage (30)

Ref No	Details of Metric	weightage	Metric Performance
4.1.4	Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs) (Metric Type : Derived , Question Type : QN , Evaluation : By DVV , Nature : Value)	10	11.82

5 Student Support and Progression : Weightage (130)

5.2 Student Progression : Weightage (25)

Ref No	Details of Metric	weightage	Metric Performance
5.2.1	Average percentage of placement of outgoing students during the last five years (Metric Type : Derived , Question Type : QN , Evaluation : By DVV , Nature : Value)	10	0

ANNEXURE

1. Metrics Level Deviations

Metric ID Sub Questions and Answers before and after DVV Verification

Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

- 1.1.3
1. Academic council/BoS of Affiliating university
 2. Setting of question papers for UG/PG programs
 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
 4. Assessment /evaluation process of the affiliating University

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: C. Any 2 of the above

Remark : 1. Edited as per data provided . 2.Point no 2 and 4 to be consider

Number of Add on /Certificate programs offered during the last five years

1.2.2.1. **How many Add on /Certificate programs are offered within the last 5 years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	5	5	5

1.2.2

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	5	5	05

Remark : 1 List of the students with sign not enclosed 2. No details about outcome of programme

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

1.3.3.1. **Number of students undertaking project work/field work / internships**

Answer before DVV Verification : 480

1.3.3 Answer after DVV Verification: 479

Remark : 1. Above no. is to read as 480 (not 479)(edited due to diffucties in saving matric) is
2.Internship completion certificate / project work completion certificate from the organization where internship / project was completed along with the duration not provide 3.Report of the field visit / sample photographs of the field visit / permission letter only for field visit from the competent authority not provided

2.6.3 **Average pass percentage of Students during last five years**

2.6.3.1. **Number of final year students who passed the university examination year-wise during the last five years**

Answer before DVV Verification:

--	--	--	--	--

2020-21	2019-20	2018-19	2017-18	2016-17
1	100	70	79	94

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
01	100	70	79	94

2.6.3.2. Number of final year students who appeared for the university examination year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1	141	116	120	186

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
01	141	116	120	186

Remark : Partial list provided so unable to verify exact count

Percentage of departments having Research projects funded by government and non government agencies during the last five years

3.1.3.1. Number of departments having Research projects funded by government and non-government agencies during the last five years

3.1.3.2. Number of departments offering academic programmes

Answer before DVV Verification:

3.1.3

2020-21	2019-20	2018-19	2017-18	2016-17
9	9	9	9	9

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	2	2	2

3.3.1

Number of Ph.Ds registered per eligible teacher during the last five years

3.3.1.1. How many Ph.Ds registered per eligible teacher within last five years

Answer before DVV Verification : 34

Answer after DVV Verification: 28

3.3.1.2. Number of teachers recognized as guides during the last five years

Answer before DVV Verification : 5

Answer after DVV Verification: 5

Remark : Edited as per data provided

Number of research papers per teachers in the Journals notified on UGC website during the last five years**3.3.2.1. Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

3.3.2

2020-21	2019-20	2018-19	2017-18	2016-17
05	02	11	11	07

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
05	02	11	11	07

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**3.3.3.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

Answer before DVV Verification:

3.3.3

2020-21	2019-20	2018-19	2017-18	2016-17
10	02	47	78	10

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
10	02	47	78	10

3.4.3

Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**3.4.3.1. Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	21	27	18	24

Answer After DVV Verification :

--	--	--	--	--

2020-21	2019-20	2018-19	2017-18	2016-17
0	15	22	11	17

Remark : Observation accepted . 1.Edited as personality development/cultural activity/yoga traing & sport/Independence day/Rakshabandan/Sadbhavana day/ganesh fesitual may not be include in this metrics 2. Please note- A--No evidence providedlike Photographs and any other supporting document of relevance that have proper captions and dates. B-No report for each extension and outreach program to be made available, with specific mention of number of students participated and collaborating agency

Average percentage of students participating in extension activities at 3.4.3. above during last five years

3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	259	353	256	308

3.4.4

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0259	353	256	308

Remark : Observation accepted 1.Unable to sepearate list of students and so total count is provided 2. please Note--No detailed report for each program extension and outreach program to be made available, with specific mention of number of students participated and collaborating agency. 3. no photographs or any supporting document of relevance should have proper captions and dates is provided

3.5.2

Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

3.5.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	1	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	1	0

Remark : Edited as per data provided

Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

4.1.3 4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 2

Answer after DVV Verification: 1

Remark : Edited as per data provided

Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	1.625	0.52483

4.1.4

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
9.6	0	0	1.625	0.52483

Remark : 1.Edited as per data provided and signed by Principal 2. Difficult to assess this entries in Statement

Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0.024	0.728	0.87317	0.61658	1.136

4.2.3

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0.4100	0.956	0.87317	0.668	1.136

Remark : Edited as New data provided but unable to co relate with Account statement

4.3.3 **Bandwidth of internet connection in the Institution**

Answer before DVV Verification : C. 10 MBPS – 30 MBPS

Answer After DVV Verification: E. < 5 MBPS

Remark : 1. Edited as bills do not indicate internet connection plan, speed and bandwidth . E-copy of document of agreement with the service provider not provided.

Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

Answer before DVV Verification:

4.4.1

2020-21	2019-20	2018-19	2017-18	2016-17
0	79.298	79.565	74.405	173.02

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0.485	0.367	0.368	1.058	0.639

Remark : Edited as per new data provide but unable co relate with the statement provided

Average percentage of students benefited by scholarships and freships provided by the Government during last five years

5.1.1.1. Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

Answer before DVV Verification:

5.1.1

2020-21	2019-20	2018-19	2017-18	2016-17
60	54	72	114	158

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
99	126	158	114	158

Remark : 1.Edited as per new data provided 2.List of students for 2017-18 and 2016-17 not attached 3.Sanction letter Of scholarship /freships not attached

5.1.3

Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: E. None of the above

Remark : 1. No web-link to particular program/scheme mentioned in the metric provided 2. No copy of circular /brochure /report of the event provided 3.No geo tagged Photographs with date and caption for each scheme or event provided

Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
74	187	223	195	155

5.1.4

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Remark : 1.No copy of circular/brochure/ report of such programs details with photographs having caption of their source persons Provided. 2.No year-wise list of students attending each of these schemes signed by Competent authority not provide

The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

5.1.5

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: E. None of the above

Remark : 1. Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee not provided. 2.Circular/web-link / committee report justifying the objective of the metric not provided 3.Proof of constitution of Internal Complaints Committee/ Grievances Redressal Committee formation/ Anti ragging Committee as per UGC regulations not provided

5.3.3

Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	02	01	03

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	00	00	03

Remark : 1. Edited as no report of the events/along with photographs appropriately dated and captioned year wise. 2. No copy of circular/brochure indicating such kind of activities (except one notice for 2016-17)

Quality assurance initiatives of the institution include:

- 6.5.3
1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
 2. **Collaborative quality initiatives with other institution(s)**
 3. **Participation in NIRF**
 4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Answer before DVV Verification : D. 1 of the above

Answer After DVV Verification: D. 1 of the above

The Institution has facilities for alternate sources of energy and energy conservation measures

- 7.1.2
1. **Solar energy**
 2. **Biogas plant**
 3. **Wheeling to the Grid**
 4. **Sensor-based energy conservation**
 5. **Use of LED bulbs/ power efficient equipment**

Answer before DVV Verification : D. 1 of the above

Answer After DVV Verification: D. 1 of the above

Water conservation facilities available in the Institution:

- 7.1.4
1. **Rain water harvesting**
 2. **Borewell /Open well recharge**
 3. **Construction of tanks and bunds**
 4. **Waste water recycling**
 5. **Maintenance of water bodies and distribution system in the campus**

Answer before DVV Verification : C. 2 of the above

Answer After DVV Verification: D.1 of the above

Remark : .Edited as geo tagged photographs of only one facilities with caption provided 3. No bills for the purchase of equipments for the facilities created under this metric and Any other relevant proof for the selected options.

7.1.6 **Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:**

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**

5. Beyond the campus environmental promotion activities

Answer before DVV Verification : D.1 of the above

Answer After DVV Verification: E. None of the above

Remark : 1. Edited as no proof attached 2.No policy document on environment and energy usage
3. No certificate from the auditing agency. 4.No report on environmental promotional activities conducted beyond the campus with geo tagged photographs with caption and date

The Institution has disabled-friendly, barrier free environment

- 7.1.7
1. **Built environment with ramps/lifts for easy access to classrooms.**
 2. **Divyangjan friendly washrooms**
 3. **Signage including tactile path, lights, display boards and signposts**
 4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
 5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Answer before DVV Verification : D.1 of the above

Answer After DVV Verification: D.1 of the above

The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 7.1.10
1. **The Code of Conduct is displayed on the website**
 2. **There is a committee to monitor adherence to the Code of Conduct**
 3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
 4. **Annual awareness programmes on Code of Conduct are organized**

Answer before DVV Verification : C. 2 of the above

Answer After DVV Verification: C. 2 of the above

2.Extended Profile Deviations

ID Extended Questions

Number of courses offered by the Institution across all programs during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
151	125	111	111	111

1.1

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
151	125	111	111	0111

1.2 **Number of programs offered year-wise for last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	4	4	4

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	4	4	04

Number of students year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
680	736	706	716	784

2.1

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
680	736	706	716	0784

Number of outgoing / final year students year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
215	156	129	149	203

2.3

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
215	156	126	149	203

Number of full time teachers year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
16	17	17	18	17

3.1

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
16	18	17	18	17

3.2

Number of sanctioned posts year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
17	17	17	18	17

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
16	18	17	18	17

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
527.25	491.20	463.11	524.24	482.30

4.2

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
16.82	73.11	74.45	112.09	93.08

Number of Computers

4.3 Answer before DVV Verification : 18

Answer after DVV Verification : 13